

GENERAL INFORMATION SHEET (GIS)

FOREIGN CORPORATION
FOR THE YEAR _____

GENERAL INSTRUCTIONS:

- 1 FOR USER CORPORATION: THIS GIS SHALL BE SUBMITTED WITHIN THIRTY (30) CALENDAR DAYS FROM THE ANNIVERSARY DATE OF THE ISSUANCE OF THE SEC LICENSE. DO NOT LEAVE ANY ITEM BLANK. WRITE "N.A." IF THE INFORMATION REQUIRED IS NOT APPLICABLE OR "NONE" IF THE INFORMATION IS NON-EXISTENT.
- 2 THIS GIS SHALL BE ACCOMPLISHED IN ENGLISH AND CERTIFIED AND SWORN TO BY THE RESIDENT AGENT OF THE CORPORATION.
- 3 SUBMIT FIVE (5) COPIES OF THE GIS TO THE CENTRAL RECEIVING SECTION, GROUND FLOOR, SEC BLDG., EDSA, MANDALUYONG CITY. ALL COPIES SHALL BE ON A4 OR LETTER-SIZE PAPER WITH THE STANDARD COVER SHEET. THE PAGES OF ALL COPIES SHALL USE ONLY ONE SIDE. CORPORATIONS SUBMITTING A SOFT COPY OF THEIR GIS SHALL SUBMIT FOUR (4) HARD COPIES OF THE GIS, TOGETHER WITH A CERTIFICATION UNDER OATH BY ITS RESIDENT AGENT THAT THE SOFT COPY CONTAINS THE EXACT DATA IN THE HARD COPIES.
- 4 ONLY THE GIS ACCOMPLISHED IN ACCORDANCE WITH THESE INSTRUCTIONS SHALL BE CONSIDERED AS COMPLIANT WITH EXISTING RULES AND REGULATIONS.
- 5 THIS GIS MAY BE USED AS EVIDENCE AGAINST THE CORPORATION AND ITS RESIDENT AGENT/OFFICER(S) FOR ANY VIOLATION OF EXISTING LAWS, RULES AND REGULATIONS

<input type="checkbox"/> BRANCH OFFICE <input type="radio"/> STOCK <input type="checkbox"/> DOMESTIC MARKET ENTERPRISE <input type="checkbox"/> EXPORT MARKET ENTERPRISE <input type="radio"/> NON-STOCK	<input type="checkbox"/> REPRESENTATIVE OFFICE <input type="radio"/> STOCK <input type="radio"/> NON-STOCK
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===== PLEASE PRINT LEGIBLY =====

NAME OF FOREIGN CORPORATION:		DATE OF ISSUANCE OF SEC LICENSE:	
BUSINESS/TRADE NAME		FISCAL YEAR END:	
SEC LICENSE NUMBER:		CORPORATE TAX IDENTIFICATION NUMBER (TIN):	
COUNTRY WHERE ORGANIZED:		WEBSITE/URL ADDRESS:	
ASSIGNED CAPITAL:		EMAIL ADDRESS:	
COMPLETE OFFICE ADDRESS IN THE PHILIPPINES:		TELEPHONE/FAX NUMBER(S):	
COMPLETE NAME AND ADDRESS OF THE RESIDENT AGENT		TELEPHONE/FAX NUMBER(S):	
BUSINESS AS STATED IN THE SEC LICENSE:			
TOTAL SECURITIES DEPOSITED:		NET PROFIT (LOSSES) BEFORE TAX DURING THE PRECEDING TAXABLE YEAR	
Kind of Securities	Amount		
		<i>TO BE FILLED UP BY SEC PERSONNEL</i>	
ACCUMULATED INCOME/FUND BALANCE BASED ON THE FINANCIAL STATEMENT OF THE PRECEDING FISCAL YEAR		INDUSTRY CLASSIFICATION CODE:	NATIONAL GEOGRAPHICAL CODE (NGC):

GENERAL INFORMATION SHEET

FOREIGN CORPORATION

===== PLEASE PRINT LEGIBLY =====

NAME OF FOREIGN CORPORATION: _____

OFFICERS IN THE PHILIPPINES:

NAME <u>CURRENT, COMPLETE RESIDENTIAL ADDRESS</u>	NATIONALITY	POSITION
1. _____		
2. _____		
3. _____		
4. _____		
5. _____		

I, _____, RESIDENT AGENT of _____

DECLARE UNDER THE PENALTY OF PERJURY, THAT ALL MATTERS SET FORTH IN THIS GENERAL INFORMATION SHEET WHICH CONSISTS OF TWO (2) PAGES HAVE BEEN MADE IN GOOD FAITH, DULY VERIFIED BY ME, ARE TRUE AND CORRECT BASED ON MY PERSONAL KNOWLEDGE AND ON AUTHENTIC RECORDS AT HAND.

I UNDERSTAND THAT THE FAILURE OF THE CORPORATION TO FILE THIS GIS FOR FIVE (5) CONSECUTIVE YEARS SHALL BE CONSTRUED AS NON-OPERATION OF THE CORPORATION AND A GROUND FOR THE REVOCATION OF THE CORPORATION'S SEC LICENSE TO DO BUSINESS IN THE PHILIPPINES. IN THIS EVENTUALITY, THE CORPORATION HEREBY WAIVES ITS RIGHT TO A HEARING FOR THE SAID REVOCATION.

DONE THIS _____ DAY OF _____, 200__ IN _____

SIGNATURE

SUBSCRIBED AND SWORN TO BEFORE ME IN _____, PHILIPPINES ON _____, AFFIANT PERSONALLY APPEARED BEFORE ME AND EXHIBITED TO ME HIS/HER COMMUNITY TAX CERTIFICATE/PASSPORT NO. _____ ISSUED AT _____ ON _____

NOTARY PUBLIC FOR _____
Notarial Commission _____
Commission expires on December 31, _____
Roll of Attorney Number _____
PTR No. _____
IBP No. _____
Office Address _____

DOC NO.: _____
PAGE NO.: _____
BOOK NO.: _____
SERIES OF 200_