



REPUBLIC OF THE PHILIPPINES
SECURITIES & EXCHANGE COMMISSION

SEC Building, EDSA, Greenhills
City of Mandaluyong, Metro Manila

INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

The Securities and Exchange Commission, through its Bids and Awards Committee (BAC), invites IT entities who can undertake the Conversion of Document (hard copy) to Digital Images (stored in CD) and Photo Images (stored in microfilm). The microfilm and CD images should be compatible with the existing document imaging and retrieval system of SEC (SEC IView).

The Approved Budget for the Contract (ABC) is ONE MILLION THREE HUNDRED SEVENTY FIVE THOUSAND AND EIGHTY EIGHT (Php 1,375,088.00) whereas, the contract duration shall be for the period of three (3) months.

A complete set of bidding documents may be obtained starting **April 7 to 17, 2009** at the General Services Division, 4th floor, SEC Building, EDSA, Greenhills, Mandaluyong City, upon payment of a non-refundable fee of Two Thousand Pesos (**P2,000.00**). For further details, please contact Mr. Norlan M. De las Alas at Tel. No. 584-5330. Only those bidders who purchased the Bid Documents are allowed to attend the Pre-Bid Conference.


Pre-Bid conference will be on **April 17, 2009, 10:00 A.M.** at the BAC Conference Room, Basement, SEC Building.

Deadline for submission of bids will be on **April 28, 2009, 2:00 P.M.** to General Services Division (GSD) at the 4th floor, SEC Building and immediately thereafter, opening of bids will be at BAC Conference Room, Basement, SEC Building. Late submission of bid documents will no longer be accepted.

Republic Act 9184, and its Implementing Rules and Regulations (IRR) shall govern all particulars relative to Eligibility, Bid Bond, Pre-Bid Conference, Bid Evaluation, Post Qualification and Awards of Contracts.

The SEC reserves the right to reject any or all bids, to waive any required formalities therein and to award the contract to the bidder whose proposal as evaluated is most advantageous to the Commission.

SEC also assumes no obligation whatsoever to compensate or indemnify the bidder for any expense or loss that may be incurred in the preparation of the bids, nor does it guarantee that any award will be made.


JOSE AQUINO
Chairman
Bids and Awards Committee