



REPUBLIC OF THE PHILIPPINES
SECURITIES & EXCHANGE COMMISSION

SEC Building, EDSA, Greenhills
City of Mandaluyong, Metro Manila

INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

The Securities and Exchange Commission, through its Bids and Awards Committee (BAC), invites IT entities who can undertake the Conversion of Document (hard copy) to Digital Images (stored in CD) and Photo Images (stored in microfilm). The microfilm and CD images should be compatible with the existing document imaging and retrieval system of SEC (SEC IView). The Approved Budget for the Contract (ABC) is TWO MILLION FIVE HUNDRED NINETY TWO THOUSAND FIVE HUNDRED TWENTY PESOS (P 2,592,520.00) whereas, the contract duration shall be for the period of Five (5) months.

The bid documents, which contain the provisions and requirements for the Conversion of Documents (hard copy) to Digital Images (stored in CD) and Photo Images (stored in microfilm) Project of SEC, may be obtained at the General Services Division, 4th floor, SEC Building, EDSA, Greenhills, Mandaluyong City, starting **March 14, 2008**.

Pre-Bid conference will be on **March 25, 2008, 1:30 P.M.** at the Conference Room, Non-Traditional Securities and Instrument Department (NTD) Conference Room, 10th Floor, SEC Building.

Deadline for submission and opening of bid envelopes will be on **April 8, 2008, 1:30 P.M.** at the Non-Traditional Securities and Instrument Department (NTD) Conference Room, 10th Floor, SEC Building. Late submission of bid documents will no longer be accepted.

Republic Act 9184, and its Implementing Rules and Regulations (IRR) shall govern all particulars relative to Eligibility, Bid Bond, Pre-Bid Conference, Bid Evaluation, Post Qualification and Awards of Contracts.

The SEC reserves the right to reject any or all bids, to waive any required formalities therein and to award the contract to the bidder whose proposal as evaluated is most advantageous to the Commission.

SEC also assumes no obligation whatsoever to compensate or indemnify the bidder for any expense or loss that may be incurred in the preparation of the bids, nor does it guarantee that any award will be made.


JOSE AQUINO
Chairman

Bids and Awards Committee