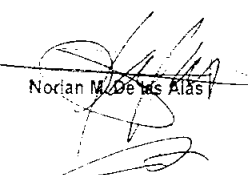


SECURITIES AND EXCHANGE COMMISSION
SEC Building, EDSA Greenhills, Mandaluyong City
ANNUAL PROCUREMENT PLAN 2016

CODE	Program/Activity/Project	End-user	Mode of Procurement	Schedule of Each Procurement Activity				Funding Source	Estimated Budget (PHP)			Remarks
				Ads/Post of ITB/REI	Sub/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I	PUBLIC BIDDING											
A.	GOODS											
	1 Lease Contract Agreement for 25 units Copier Machine (Head Office, BEO, CDOEO and ZEO)	HRAD	PB		3rd Quarter		GAA 2016	2,343,500.00				regular annual contract
	2 Rental of Microfilm Reader Printer	ICTD	PB		1st Quarter		GAA 2016	800,000.00				regular annual contract
	3 Rental of Microfilm Reader Printer without operator	ICTD	PB		1st Quarter		GAA 2016	1,200,000.00				regular annual contract
	4 Preventive Maintenance for Airconditioning Systems/units	HRAD	PB		1st Quarter		2016 Bldg Fund	876,000.00				regular annual contract
	5 Security Manpower Services for SEC Head Office and Extension Offices	HRAD	PB		1st Quarter		GAA 2016	19,208,380.00				provision for the security services for head office and extension offices
	6 Maintenance support for network and user activity monitoring system for 500 user licenses	ICTD	PB		4th Quarter		GAA 2016	600,000.00				
	7 Supply and Delivery of 1 unit Motor Vehicle for Surveillance Division	EIPD	PB		4th Quarter		GAA 2016			1,500,000.00		For EIPD Surveillance Division
B.	IT GOODS											
	1 Supply of Services for the Hosting/Co-location Facility of SEC	ICTD	PB		1st Quarter		GAA 2016	9,000,000.00				regular annual contract
	2 Company Investment Financial Statistics Systems (CIFSS)	ICTD	PB		1st Quarter		GAA 2016			55,000,000.00		
	3 Extensible Business Reporting Language	ICTD	PB		1st Quarter		GAA 2016			15,000,000.00		
	4 Hardware and Software (60 sets Desktop Computers)	ICTD	PB		1st Quarter		GAA 2016			3,853,000.00		replacement of old computers
II	ALTERNATIVE MODE OF PROCUREMENT											
C.	BUILDING MAINTENANCE											
	1 Mechanical parts, supplies and consumables for Air-con repair and Maintenance	HRAD	NP-SVP		as the need arises		2016 Bldg Fund	500,000.00				approved PR to be submitted by GSD
	2 Electrical parts, supplies and other components	HRAD	NP-SVP		as the need arises		2016 Bldg Fund	500,000.00				approved PR to be submitted by GSD
	3 Various consumables for building repair and maintenance	HRAD	NP-SVP		as the need arises		2016 Bldg Fund	400,000.00				approved PR to be submitted by GSD
	a. parts and consumables for various plumbing works	HRAD	NP-SVP		as the need arises		2016 Bldg Fund	324,000.00				approved PR to be submitted by GSD
	4 Preventive Maintenance of 2 units Elevators at SEC Building	HRAD	DC		1st Quarter		2016 Bldg Fund	143,760.00				regular annual contract
	a. replacement of defective parts	HRAD	DC		as the need arises		2016 Bldg Fund	56,240.00				approved PR to be submitted by GSD
	5 Purchase of Ornamental Flowering Plants	HRAD	NP-SVP		1st Quarter		2016 Bldg Fund	100,000.00				approved PR to be submitted by GSD
	6 Pest Control Services for a period of one (1) year	HRAD	NP-SVP		2nd Quarter		2016 Bldg Fund	100,000.00				regular annual contract
D.	PREVENTIVE MAINTENANCE OF OFFICE MACHINES, EQUIPMENT AND OTHER IT GOODS											
	1 Preventive Maintenance of Indus Microfilm Reader Machine	ICTD	NP-SVP		as the need arises		GAA 2016	131,000.00				regular annual contract
	2 Preventive Maintenance of 20KVA UPS Gamatronics	ICTD	DC		as the need arises		GAA 2016	200,000.00				approved PR to be submitted by ICTD
	3 Preventive Maintenance for Digital Mailing Machine	ICTD	DC		as the need arises		GAA 2016	15,000.00				
	4 Maintenance of Computer Assisted AFS Review	ICTD	DC		1st Quarter		GAA 2016	800,000.00				regular annual contract
E.	LEASE OF OFFICE SPACE AND OFFSITE WAREHOUSE											
	1 Lease of Offsite warehouse	CRMD	NP-LRP		1st Quarter		GAA 2016	6,930,000.00				regular annual contract
	2 Lease of Office Space for Legaspi Extension Office	HRAD	NP-LRP		2nd Quarter		GAA 2016	895,000.00				regular annual contract
	3 Lease of Office Space for Baguio Extension Office	HRAD	NP-A to A		2nd Quarter		GAA 2016	500,000.00				regular annual contract
	4 Lease of Office Space for Zamboanga Extension Office	HRAD	NP-LRP		2nd Quarter		GAA 2016	304,920.00				regular annual contract
	5 Lease of Office Space for Davao Extension Office	HRAD	NP-LRP		2nd Quarter		GAA 2016	1,215,378.00				regular annual contract
	6 Lease of Office Space for SEC Head Office for a period of three (3) years	HRAD	NP-A to A		1st Quarter		GAA 2016	97,200,000.00				Per MYOA
F.	SUPPLIES AND MATERIALS											
	1 Common-use Office Supplies/Equipment to be procured at PS-DBM	HRAD	NP-A to A		as the need arises		GAA 2016	8,500,000.00				as per attached APP for Common-use Supplies/Equipment
	2 Supply and Delivery of Pin Mailer (1 lot)	ICTD	NP-A to A		as the need arises		GAA 2016	400,000.00				to be supplied by National Printing Office
	3 DSA Lamp for all Scanner machines	ICTD	DC		as the need arises		GAA 2016	166,000.00				Part for scanner 990D
	4 HP Ink Cartridge 51604A for Scanner machines	ICTD	Shopping		as the need arises		GAA 2016	234,000.00				Consumables for Scanner 990D
G.	CONSULTING SERVICES											
	1 Engagement of a Highly Technical Consultant	ICTD	NP-HTC		1st Quarter		GAA 2016	600,000.00				

H. OFFICE EQUIPMENT AND FURNITURES									
1	Various Surveillance Equipment	EIPD	NP-SVP	2nd Quarter	GAA 2016			300,000.00	for the use of EIPD Surveillance Division
I. SUBSCRIPTION									
1	E-Library systems and development	HRAD	NP-SVP	2nd quarter	GAA 2016		50,000.00		
2	Magazine and Newspaper	HRAD	DC	1st quarter	GAA 2016		310,398.00		Various newspapers for SEC use
III. NON-BAC MATTERS									
J. UTILITIES									
1	Electric/Power Supply	HRAD	non bac		GAA 2016		29,362,000.00		SEC power supply consumption
2	Water Consumption	HRAD	non bac		GAA 2016		1,900,000.00		SEC water supply consumption
K. COMMUNICATION									
1	Mobile Phone lines	HRAD	non bac		GAA 2016		1,200,000.00		
2	Landlines	HRAD	non bac		GAA 2016		5,100,000.00		sec trunkline and direct lines
3	Internet Connection	ICTD	non bac		GAA 2016		3,000,000.00		
L. TAXES, PERMITS and INSURANCE									
1	SEC Vehicle Registration	HRAD	non bac		GAA 2016		145,000.00		Annual LTC vehicle registration
2	Fidelity Bond	FMD	non bac		GAA 2016		800,000.00		
3	SEC Vehicle Insurance	HRAD	non bac		GAA 2016		170,000.00		
4	Insurance of Building, Property and Equipment	HRAD	non bac		2016 Bldg Fund		4,000,000.00		
M. TRAINING AND MEMBERSHIP DUES AND OTHERS									
1	Training and Scholarship	ALL OFFICES	non bac		GAA 2016		3,318,000.00		
2	Training and Seminar Expenses	ALL OFFICES	non bac		Seminar Fee		5,000,000.00		
3	Membership Dues and Contributions to Organization	ALL OFFICES	non bac		GAA 2016		654,000.00		
4	Travelling Expenses	ALL OFFICES	non bac		GAA 2016		1,184,000.00		
5	Extraordinary and Miscellaneous Expenses	ALL OFFICES	non bac		GAA 2016		3,612,000.00		
6	Advertising Expenses	ALL OFFICES	non bac		GAA 2016		2,434,424.00		
7	Printing and Publication Expenses	HRAD	non bac		GAA 2016		356,000.00		
8	Transportation and delivery expenses	HRAD	non bac		GAA 2016		163,000.00		
9	Representation expenses	OC	non bac		GAA 2016		425,000.00		
10	Cultural, Sports and other Activities	HRAD	non bac		GAA 2016		621,000.00		
11	Gender and Development	HRAD	non bac		GAA 2016		500,000.00		
12	Senior Citizen	HRAD	non bac		GAA 2016		250,000.00		
TOTAL							218,818,000.00	75,653,000.00	294,471,000.00

Submitted by:


Norian M. De los Angeles

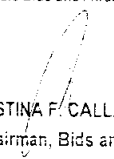
Atty. SONIA E. DIAMANTE
Head, BAC Secretariat

Acronyms:

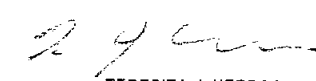
PB: Public Bidding
DC: Direct Contracting
S: Shopping

Recommending Approval:

For the Bids and Awards Committee:


JUSTINA F. CALLANGAN
Chairman, Bids and Awards Committee

Approved By:


TERESITA J. HERBOSA
Chairperson

NP-LRP: Negotiated Procurement-Lease of Real Property
NP-SVP: Negotiated Procurement-Small Value Procurement
NP-A to A: Negotiated Procurement-Agency to Agency