



## **ANNOUNCEMENT**

Please be informed that our cashiers have already moved to SEC PICC Head Office. All payments, therefore, shall be made at the Land Bank branches or at SEC PICC. We apologize in advance for the inconvenience this would make. Please see options below on how to settle payments:

### **OPTION 1: LAND BANK**

1. Call SEC Training Division at 584-7256 and request for approved/signed Payment Assessment Form (PAF). PAF may be picked up at SEC Training Division or can be emailed or faxed to the applicant. Once received, proceed to Land Bank (any branch).
2. For cash payment, please accomplish three copies of the cash deposit slip. For check payment, please accomplish one check deposit slip. Cash and check deposit slips are available at Land Bank.

Please refer to the following details:

ACCOUNT NAME: SECURITIES AND EXCHANGE COMMISSION SEMINAR FEE

ACCOUNT NUMBER: 0552-1067-41

3. As soon as payment has been settled, kindly give the SEC Training Division the following if possible, within the day:
  - a copy of the original validated deposit slip
  - original/scanned/faxed copy of the PAF
  - fully accomplished registration form of the examinee

For Land Bank branches, please refer to this link – <https://www.landbank.com/branch-locator>

Land Bank banking hours: 9:00 am-3:00 pm

### **OPTION 2: SEC PICC HEAD OFFICE**

1. Submit the fully accomplished registration form of the examinee and wait for the approved/signed Payment Assessment Form at the SEC Training Division.
2. Present the PAF together with your payment at the SEC PICC Head Office Ground Floor, Secretariat Building, Vicente Sotto Street, Pasay City.
3. As soon as payment has been settled, please return to SEC Training Division and give the validated PAF, if possible within the day. If you are unable to return the PAF within the day, please send a scanned copy to [amcamus@sec.gov.ph](mailto:amcamus@sec.gov.ph)/[certification@sec.gov.ph](mailto:certification@sec.gov.ph) or fax at 584-5526.

For Fixed Income examinees:

FI CD reviewers will be given at the SEC Training Division after payment has been settled.



SEC Training Division  
9<sup>th</sup> Floor, SEC Building, EDSA, Mandaluyong City  
584-7256 / 584-0923 local 218  
8:00 am-5:00 pm

**ATTENTION:**

**These instructions shall be followed for as long as the SEC Training Division is holding office at the SEC Building in Mandaluyong.**

For information and reference.

Thank you very much.