



NOTICE TO THE PUBLIC

SEC COMPANY REGISTRATION SYSTEM

Please be advised that due to technical challenges we are experiencing with our on-line Company Registration System (CRS) and as a transition measure to full automation, the Securities and Exchange Commission (SEC) is implementing the following interventions in order to address the registration requirements of corporations and partnerships:

1. For CRS applications submitted/ uploaded from initialization of CRS **up to August 31, 2018** which are still pending, an e-mail message will be sent to you soon detailing what you should do to **schedule an appointment** with us for **MANUAL PROCESSING** of your applications.
2. For CRS applications submitted/ uploaded beginning **September 1, 2018 onwards**, the same will continue to be processed on-line.
3. However, for those who have difficulty accessing/ using the CRS, kindly visit our Head Office or any of our Extension Offices and Satellite Offices for

assistance. We have set up **FAST LANE KIOSKS** manned by SEC personnel who will assist you in your application.

Also, to facilitate faster approval of your corporate or partnership registration, we encourage ALL prospective applicants to use the pre-formatted on-line CRS form instead of uploading your own forms.

For clarifications, you may call the following telephone numbers:

Direct lines - 818-5554; 818-5235; 818-0763
Trunk Line - 818-0921 local 279