



NOTICE

**TO : TO ALL CAPITAL MARKET PARTICIPANTS (CMPs) –
PROFESSIONALS AND INSTITUTIONS**

SUBJECT : PAYMENT OF ANNUAL FEES

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In connection with the upcoming payment of annual fees this November 2018, the **Capital Market Participants (CMPs)** are hereby **encouraged** to use the **Capital Market Participants Registry System (CMPRS)**, a web-enabled real time facility for online submission of applications for registration, issuance of licenses, payment of annual fees and monitoring of capital market participants (institutions and professionals).

The **CMPRS** can be accessed at <http://cmprs.sec.gov.ph/> complete with User Guide, Downloadable Forms and Terms and Conditions.

There will be two (2) kiosks to be operated at the Licensing Unit of the Company Registration and Monitoring Department (CRMD) to render assistance to applicants who may wish to use the CMPRS. The kiosks will be open for the entire month of November, 2018, from 8:00 a.m. to 12:00 noon and 1:00 to 5:00 p.m., Mondays to Fridays.

Only the authorized users of the institutions, with approved and valid accounts, may be allowed to use the CMPRS Kiosks.

However, the manual filing of applications can still be lodged at the Licensing Unit of the Company Registration and Monitoring Department (CRMD).

Please be guided by the **Guidelines on the Applications for Payment of Annual Fees of Capital Market Participants (Institutions and Professionals) under SEC Memorandum Circular No. 17, series of 2016.**

October 23, 2018, PICC Complex, Pasay City.