



BIDS AND AWARDS COMMITTEE

REQUEST FOR PROPOSAL

AMP No. 2023-030

The National Printing Office
EDSA corner NIA North Road
Diliman, Quezon City, Metro Manila

Dear Sir/Madam:

The Securities and Exchange Commission (SEC), through its Bids and Awards Committee (BAC), will undertake a **Negotiated Procurement** through **Agency-to-Agency** for the lot below in accordance with Section 53.5 of the revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184).

The BAC requests you to submit a Proposal using the form attached as Attachment 1:

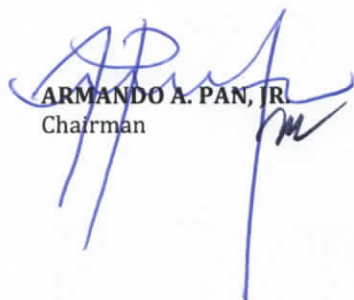
Lot	Description	Delivery Schedule	Approved Budget for the Contract inclusive of VAT
1	OGC Cases Folders (blue with SEC and OGC logo) <i>See Attachment 2 for Technical Specifications or Terms of Reference</i>	Within thirty (30) calendar days upon approval of the final design	Php 242,500.00

Delivery Place: The SEC Headquarters, 7907 Makati Ave., Salcedo Village, Brgy., Bel-Air, Makati City.

Please submit the duly signed Proposal not later than **10:00 A.M. of 24 March 2023** at the Procurement Division, 7F, The SEC Headquarters, 7909 Makati Avenue, Salcedo Village, Bel-Air, 1209 Makati City. You may opt to send you Proposal via e-mail at bacsecretariat@sec.gov.ph.

Other terms and conditions are stated under Attachment 3 which forms part of this RFP.

For questions, you may contact the Procurement Division at 02 8818-5330.


ARMANDO A. PAN, JR.
Chairman

PROPOSAL FORM
AMP No. 2023-030

Date: _____

THE BIDS AND AWARDS COMMITTEE
c/o PROCUREMENT DIVISION
7th Floor, The SEC Headquarters, 7907
Makati Ave., Salcedo Village, Bel-Air,
1209 Makati City.

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Proposal, hereunder are our financial proposal for the items identified below:

Lot No.	QTY	Technical Specifications/ Terms of Reference / Description	Unit Price	Total Price (VAT inclusive)
1	500 pieces	OGC Cases Folders (blue with SEC and OGC logo) See Annex 1 for Technical Specifications, which forms part of the quotation.	P _____	P _____
			TOTAL	P _____

AMOUNT IN WORDS:

_____ (VAT inclusive)

The above-quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature: _____

Printed Name: _____

Company Name: _____

Contact Number: _____

OGC CASE FOLDERS (BLUE WITH SEC AND OGC LOGO)

TECHNICAL SPECIFICATION/SCOPE OF WORK

OGC Case Folders (blue with SEC and OGC logo – see sample	
Size:	Folded – 9"x 15" Spread -20"x 15"
Material:	Chipboard 20, book cloth – BLUE
Others:	Silkscreen, gold stamping, with fastener (as per sample)

Note: **Replace old SEC logo with the new SEC logo**
See sample folder for reference.

