



BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

AMP No. 2023-093

The Securities and Exchange Commission (SEC), through its Bids and Awards Committee (BAC), will undertake a **Negotiated Procurement – Small Value Procurement** for the lot below in accordance with Section 53.9 of the revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184).

Lot	Description	Delivery Schedule	Approved Budget for the Contract inclusive of VAT
1	Various Construction Materials and Accessories <i>See Annex A for Technical Specifications</i>	Within Thirty (30) calendar days upon receipt of approved PO/NTP.	Php 812,500.00

Delivery Place: The SEC Headquarters, 7907 Makati Ave., Salcedo Village, Brgy., Bel-Air, Makati City.

Interested suppliers are required to submit **Price Quotation (use Attachment 1)** on or before the deadline.

Only the awardee shall be required as condition for the issuance of Notice of Award the submission of the following, unless the requirements were already submitted as part of the quotation or were previously submitted as part of another bid:

1. Valid Mayor's/Business Permit;
2. PhilGEPS Registration Number;
3. Omnibus Sworn Statement with attached duly Notarized Secretary's Certificate/Special Power of Attorney (see Attachment 2) [for projects with ABC above Php 50,000.00]; and
4. Latest Income Tax Return [for projects with ABC above Php 500,000.00].

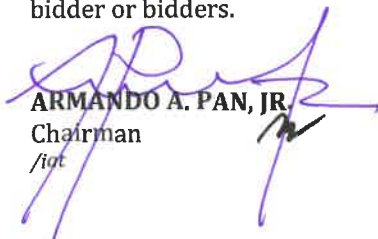
Notes:

- a. Certificate of Platinum Membership may be submitted in lieu of the document numbers 1 and 2.
- b. Editable file copies of the Omnibus Sworn Statement and the Secretary's Certificate/Special Power of Attorney may be downloaded from the link: <https://www.sec.gov.ph/procurement/prescribed-templates/>.

Other terms and conditions are stated under Attachment 3 which forms part of this RFQ.

Submission of duly signed Price Quotation Form and other documents shall not later than **5:00 P.M. of 25 September 2023 (Monday)** at the Procurement Division, 7F, The SEC Headquarter, 7907 Makati Avenue, Salcedo Village, Brgy. Bel-Air, Makati City. Submission may be done electronically or via email (iatorresjr@sec.gov.ph).

The SEC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


ARMANDO A. PAN, JR.
Chairman
/iat

PRICE QUOTATION FORM
AMP No. 2023-093

Date: _____

THE BIDS AND AWARDS COMMITTEE
 c/o PROCUREMENT DIVISION
 7th Floor, SEC Headquarters, Makati Avenue
 Makati City

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price proposal for the lot identified below:

Lot No.	Technical Specifications/ Terms of Reference / Description	Unit Price	Total Price (VAT inclusive)
1	Various Construction Materials and Accessories <i>See Annex A for Technical Specifications.</i>	P _____	P _____
TOTAL			P _____

AMOUNT IN WORDS:

_____ (VAT inclusive)

The above-quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature: _____

Printed Name: _____

Company Name: _____

Contact Number: _____

Technical Specifications

Bidders must state here either "Comply" or any equivalent term in the column "Bidder's Statement of Compliance".

LOT 1: Various Construction Materials and Accessories

Bidder should be capable of providing with the following item description.

Item No.	Description	Quantity	Unit	Compliance
1	Metal Studs 35mm x 76mm x 10ft	399	Pc.	
2	Metal Tracks 36mm x 76mm x 2.40m	180	Pc.	
3	Metal Drill Bit 1/8"	90	Pc.	
4	Masonry Drill Bit 1/8"	30	Pc.	
5	Blind Rivets 1/8" x 1/2" (500pcs/box)	7	Box	
6	Black Screw Pointed 1" (500pcs/box)	4	Box	
7	Black Screw Pointed 1 1/2" (500pcs/box)	4	Box	
8	Screw Bit 3" (10pcs/box)	10	Box	
9	Moisture Resistant Gypsum Board 4'x8' (9mm thk) Color: White	8	Pc.	
10	Gypsum Board 4'x8' (9mm thk) Color: White	255	Pc.	
11	Double Metal Furring 19mm x 50mm x 5m	805	Pc.	
12	Carrying Channel 5m, 12mm x 38mm, 0.8mm thk	50	Pc.	
13	W Clip (Accessories for Metal Furring)	650	Pc.	
14	Concrete Nail 1"	2	Kilo	
15	PVC Laminated Wall Board-Glossy Black Marble 4ft x 8ft (5.5mm thk)	20	Pc.	
16	PVC Laminated Wall Board-Sand Linen 4ft x 8ft (5.5mm thk) Sand Linen	110	Pc.	
17	Brass J Channel Trim 3meters (0.06x2cm)	100	Pc.	
18	Nail Free Adhesive 320ml/tube	18	Pc.	

19	Cutting Disc 4"	35	Pc.	
20	Cutter Blade Refill 18mm (10 pcs/pack)	12	Pack	
21	Masking Tape 1"	100	Pc.	
22	Wood Slats (Wafer Indoor Panel) Color: Taro (150x9x2900mm)	220	Pc.	
23	L Cover (Accessories for Wood Slats)	10	Pc.	

Quality Assurance and Availability of Stocks

Bidder must submit a Proof-of-concept (POC) or conduct a Product Demonstration or any equivalent form of trial/testing and present a copy of the actual inventory/stocks availability to the end-user during the post-qualification phase for each items being offered, to ensure the actual quality of the product.

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct otherwise, if found to be false either during bid evaluation, post-qualification or the execution of the contract, the same shall give rise to the imposition of administrative sanctions and the forfeiture of bid security or the performance security posted consistent with section 69.1 and 69.2 of the revised Implementing Rules and Regulations of the Republic Act No. 9184.

AUTHORIZED REPRESENTATIVE:

Signature : _____
Company Name : _____
Printed Name : _____
Position : _____
Date : _____

TERMS AND CONDITION:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of sixty (30) calendar days from the date of submission.
3. Price quotation/s. to be denominated in Philippine peso shall include all taxes, duties and/ or levies payable.
4. Quotation/s exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the Single/Lowest Calculated and Responsive Quotation
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the accepted technical proposal and specified in the Notice of Award.
8. Brand of the offer, if required, should be indicated as part of the bid. Non-indication of the brand may be considered as ground for disqualification. Sample, if required, shall also be submitted as part of the quotation. Non-submission of sample may be considered as ground for disqualification.
9. The SEC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. In case two or more bidders are determined to have submitted the Lowest Calculated and Responsive Quotation, the rules on Tie-Breaking as provided under the existing rules shall be observed to arrive at the LCRQ.
11. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with the existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be to the contractor's account.**
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods rescind the contract once the commutative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.