



BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

AMP No. 2023-125

The Securities and Exchange Commission (SEC), through its Bids and Awards Committee (BAC), will undertake a **Negotiated Procurement – Small Value Procurement** for the lot below in accordance with Section 53.9 of the revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184).

Lot	Description	Delivery Schedule	Approved Budget for the Contract inclusive of VAT
1	Supply, Delivery, Installation and Training of Time and Attendance Biometric System <i>See Annex A for Technical Specifications</i>	Within fifteen (15) calendar days upon receipt of Notice to Proceed/Purchase Order/Work Order	Php 999,396.00

Delivery Place: The SEC Headquarters, 7907 Makati Ave., Salcedo Village, Bel-Air, Makati City.

Interested suppliers are required to submit **Price Quotation (use Attachment 1)** on or before the deadline.

Only the awardee shall be required as condition for the issuance of Notice of Award the submission of the following, unless the requirements were already submitted as part of the quotation or were previously submitted as part of another bid:

1. Valid Mayor's/Business Permit;
2. PhilGEPS Registration Number;
3. Omnibus Sworn Statement with attached duly Notarized Secretary's Certificate/Special Power of Attorney (see Attachment 3) [for projects with ABC above Php 50,000.00]; and
4. Latest Income Tax Return [for projects with ABC above Php 500,000.00].


Notes:

- a. Certificate of Platinum Membership may be submitted in lieu of the document numbers 1 and 2.
- b. Editable file copies of the Omnibus Sworn Statement and the Secretary's Certificate/Special Power of Attorney may be downloaded from the link: <https://www.sec.gov.ph/procurement/prescribed-templates/>.

Other terms and conditions are stated under Attachment 3 which forms part of this RFQ.

Submission of duly signed Price Quotation Form and other documents shall not later than **12:00 N.N of November 21, 2023 (Tuesday)** at the Procurement Division, 7F, The SEC Headquarters, 7907 Makati Avenue, Salcedo Village, Bel-air, Makati City. Submission may be done electronically or via email (jnnuada@sec.gov.ph).

The SEC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


ARMANDO A. PAN, JR.
Chairman
/jnn

PRICE QUOTATION FORM
AMP No. 2023-125

Date: _____

THE BIDS AND AWARDS COMMITTEE
 c/o PROCUREMENT DIVISION
 7th Floor, The SEC Headquarters, 7907
 Makati Avenue, Salcedo Village, Bel-air
 Makati City

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price proposal for the lot identified below:

Unit	QTY	Technical Specifications/ Terms of Reference / Description	Unit Price	Total Price (VAT inclusive)
lot	1	Supply, Delivery, Installation and Training of Time and Attendance Biometric System <i>See Annex A for the Technical Specifications</i>	P. _____	P. _____
TOTAL				P. _____

AMOUNT IN WORDS:

_____ (VAT inclusive)

The above-quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature: _____

Printed Name: _____

Company Name: _____

Contact Number: _____

**TECHNICAL SPECIFICATIONS
SUPPLY, DELIVERY, INSTALLATION AND TRAINING OF BIOMETRICS**

BRAND		
MODEL		
TECHNICAL REQUIREMENTS		STATEMENT OF COMPLIANCE
Specifications:		
Quantity:	<ul style="list-style-type: none"> • 20 Units 	
Features:	<ul style="list-style-type: none"> • Visible Light Facial Recognition • Anti-spoofing algorithm against print attack (laser, color and B/W photos), videos attack and 3D mask attack 	
Capacity:	<ul style="list-style-type: none"> • Face capacity: 3000 • Fingerprint Capacity: 3000 • Card Capacity: 10,000 • Transactions: 100,000 	
Verification Method:	Face / Fingerprint / Card / Passcode	
Communication:	TCP/IP, WIFI, USB-Host	
Operating Temperature	0 °C - 45 °C	
Dimension (W*H*D):	170 * 138 * 38.55 (mm)	
Facial Recognition Speed:	<_1s	
CPU:	<ul style="list-style-type: none"> • 900MHZ Dual Core CPU; • Memory 512MB RAM / 8G ROM; • 2MP WDR Low Light Camera; • Adjustable LED Supplement Lighting; 	
Screen:	2.8-inch TFT Screen	
Card:	<ul style="list-style-type: none"> • 125kHz ID card & 13.56MHz IC • card • Multi-tech Card Module 	
Green Specifications	<ul style="list-style-type: none"> • Packaging should be made of recycled or environment friendly materials. 	
Biometrics Software:		

Software Subscription (for all the devices):	Proprietary Software	
Services:		
Provision on the training on the installation and use of the device and the software		
Provision of technical support (8x5)		
Warranty: One (1) year on parts and support (on-call and on-site). Able to provide online, on call and onsite on SEC Head Office within warranty period.		
Add-On Accessories:		
ID Card (900 pcs, compatible with the biometrics unit)		
Card Enroller (2 units, compatible with the biometrics unit and card)		
UPS (20 units, compatible with the biometrics unit)		
Delivery Schedule:		
The product shall be delivered within 15 days upon the issuance of the Notice to Proceed (NTP)		

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct.

Authorized Representative:

Signature: _____

Printed Name: _____

Company Name: _____

Date: _____

Contact Number: _____

Email Address: _____