



Bids and Awards Committee

**NOTICE OF AWARD
(PR No. 201808143)**

August 22, 2018

Messaging Solution Providers, Inc.

1294 Batangas St.
MSPI Place, Makati City
Tel. No. 844-6774

Attention: Mr. Leandro G. Santos
VP – Business Development

Gentlemen:

We are pleased to inform you that the contract for the **Preventive Maintenance of Pitney Bowes DM300 Digital Mailing Machine for a Period of One (1) Year** for a total contract price of **Twenty Thousand Nine Hundred Fifty and 60/100 Pesos (Php 20,950.60)** is hereby awarded to your company.

In this regard, you are hereby required to post a performance security in any of the following forms and amount stated below within ten (10) calendar days from receipt hereof:

1. **Php 1,047.53 or 5% of the total contract price** – for cash or cashier's/manager's check
2. **Php 6,285.18 or 30% of the total contract price** – for Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

Kindly return the original copy of this Notice of Award within three (3) calendar days with your signature in the Conforme portion.

Failure to comply with the said requirements shall be a sufficient ground for the cancellation of this award.

Very truly yours,

GERARDO E. DEL ROSARIO
Director, HRAD

CONFORME: Messaging Solution Providers, Inc.

By: Mr. Leandro G. Santos
VP – Business Development

Date: AUG. 22, 2018