



Bids and Awards Committee

INVITATION TO NEGOTIATED PROCUREMENT

The Securities and Exchange Commission (SEC), through its Bids and Awards Committee (BAC) invites interested bidder to participate in the Negotiated Procurement for the **Fuel Requirement for SEC Motor Vehicles** with an Approved Budget for the Contract (ABC) of **Two Million Eight Hundred Thousand Pesos (Php2,800,000.00)** in accordance with Section 53.1 Two Failed Bidding as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA 9184), otherwise known as the "Government Procurement Reform Act".

The significant time and deadline for procurement activities are shown below:

BAC Activities	Schedule/Venue
1. Initial Meeting	May 16, 2018, 10:00 a.m. at the Function Room A, 2 nd Floor, Secretariat Building, PICC Complex, Pasay City
2. Deadline for submission of best and final offer	May 28, 2018 on or before 10:00 a.m. at the Procurement Division, HRAD, 3 rd Floor, Secretariat Building, PICC Complex, Pasay City
3. Opening of best and final offer	May 28, 2018, 10:00 a.m. at the Function Room A, 2 nd Floor, Secretariat Building, PICC Complex, Pasay City

For more details on this project, please refer to Section VI. Schedule of Requirements and Section. VII Technical Specifications of the SEC Bidding Document.

The following documents shall be submitted on or before the deadline for the submission of best and final offer:

I. First Envelope:

1. PhilGEPS Platinum Registration with Annex A

Note: If PhilGEPS Platinum Certificate of Registration is not available, the following shall be submitted:

- Registration Certificate from SEC/DTI/CDA
 - Valid and Current Mayor's Permit
 - Tax Clearance per Executive Order No. 398
 - Latest Audited Financial Statement stamped "received" by the BIR or its duly accredited and authorized institutions
2. Statement of all Ongoing Contracts including Awarded but not yet Started Government & Private Contracts, whether similar or not similar in nature and complexity to the contract to be bid
 3. Statement of Single Largest Completed Contract similar to the contract to be bid, within the five (5) years period prior to the deadline for the submission of bids for this project and whose value must be at least fifty (50%) percent of the ABC.
 4. Net Financial Contracting Capacity (NFCC) computation or committed Line of Credit from a universal or commercial bank
 5. Bid Security issued in favor of SEC shall be either in the following forms and amount:
 - i. 2% of the ABC, if cash or cashier's/manager's check;
 - ii. 5% of the ABC if surety bond with certification from Insurance Commission that such insurance company is authorized to issue such security;
 - iii. Bid Securing Declaration.

6. Compliance with the Schedule of Requirement (Section VI)
7. Compliance with the Technical Specifications (Section VII)
8. Authority of Signatory
9. Omnibus Sworn Statement


II. Second Envelope:

1. Bid Proposal
2. Bid Price Schedule

The SEC reserves the right to accept or reject any offer, to annul the negotiation process and to reject all offers at any time prior to contract award, without thereby incurring liability to affected bidder/s.

For further information, please refer to:

SEC BAC Secretariat
Human Resource and Administrative Department
3rd Floor, Secretariat Building
PICC Complex, Pasay City
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Electronic mail: bacsecretariat@sec.gov.ph
Website Address: sec.gov.ph.


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Vice-Chairman, Bids and Awards Committee