

Bids and Awards Committee

REQUEST FOR QUOTATION (RFQ) No. 2019-SVP-42

The Securities and Exchange Commission (SEC), through its Bids and Awards Committee (BAC), will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the item stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The SEC hereinafter referred to as “the Purchaser”, now requests submission of a price quotation for the subject below:

2019 S-APP	PR No.	Lot No.	Description	Approved Budget for the Contract (ABC) inclusive of VAT
Item no. I.E.31	2019-09-150	1	Purchase of Two (2) Memory Card for Mirrorless Camera <ul style="list-style-type: none"> • Storage Capacity: At least 128 GB, • Class:10/UHS-II or Equivalent • UHS Speed Class: Class 3 • Maximum Read Speed: 250 to 300MBs 	Php15,000.00
Item no. I.E.30	2019-09-151	2	Purchase of One (1) Rechargeable Battery for Mirrorless Camera <ul style="list-style-type: none"> • Type: Rechargeable battery • Compatible for Mirrorless Full Frame Camera 	Php10,000.00
Item no. I.E.33	2019-09-149	3	Purchase of One (1) Unit Wireless Microphone Lapel for Mirrorless Camera (including 1 transmitter, 1 receiver, 1 Fixing Tray of Transmitter, 1 Audio Adapter) <ul style="list-style-type: none"> • 1 Transmitter;1 Receiver; 1 Fixing tray of transmitter; 1x3.5 mm jack; 1x3.5 mm jack; 1 x Clip Microphone (with 95 cm cable) 1 x User Manual; 1 x Audio Adapter; 1x Phone bracket 	Php40,000.00
Item no. I.E.32	2019-09-148	4	Purchase of One (1) Tripod Mirrorless Camera <ul style="list-style-type: none"> • Product Type: tripod + Hydraulic or Swivel Ball Head Kit • Material: Aluminum Alloy • Load Capacity: 5 Kg • Maximum Working Height: 60 to 70 in • Package size: 7.1*6.5*32.7 in • 360 degrees horizontal and 90 degree vertical • Legs: 4-sections aluminum legs 	Php15,000.00
Item no. I.E.29	2019-09-145	5	Purchase of One (1) External Flash (compatible with mirrorless camera) <ul style="list-style-type: none"> • Type: Automatic Flash • Maximum Radio Triggering: 20 m range • Compatible for Mirrorless Full Frame Camera 	Php30,000.00

Interested suppliers are required to submit the following documents:

1. Mayor's/Business Permit
2. PhilGEPS Registration Number

SEC Condition of Sales:

1. Delivery Schedule: Fifteen (15) calendar days upon receipt of approved PO/NTP
2. Validity: Sixty (60) calendar days from submission of bids
3. Delivery Site: General Services Division, 3/F Secretariat Building, PICC Complex, Pasay City

Award of contract shall be made by lot. You may opt to submit a proposal for each or for all the lots, and the lowest calculated and responsive offer for each lot shall be selected.

Any alterations, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than **10:00 A.M. of October 14, 2019** at the Procurement Division, 3rd Floor, Secretariat Building, PICC Complex, Pasay City. Open submission may be done, manually, through Facsimile No. 818-5330, or via email (bacsecretariat@sec.gov.ph).

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay until actual delivery or performance. Once the amount of liquidated damages reaches ten percent (10%), the Procuring Entity may rescind or terminate the Contract without prejudice to other courses of action and remedies open to it.

The SEC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


EMMANUEL Y. ARTIZA
BAC Chairman

PRICE QUOTATION FORM

RFQ No. No. 2019-SVP-42

Date: _____

The Bids and Awards Committee
 c/o Procurement Division
 3rd Floor, Secretariat Building,
 PICC Complex, Pasay City

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price proposal for the items identified below:

Item no.	Article and Descriptions	Qty.	Unit price	Total Price (VAT Inclusive)
1	Purchase of Two (2) Memory Card for Mirrorless Camera <ul style="list-style-type: none"> • Storage Capacity: At least 128 GB, • Class:10/UHS-II or Equivalent • UHS Speed Class: Class 3 • Maximum Read Speed: 250 to 300MBs 	2 units	Php _____	Php _____
2	Purchase of One (1) Rechargeable Battery for Mirrorless Camera <ul style="list-style-type: none"> • Type: Rechargeable battery • Compatible for Mirrorless Full Frame Camera 	1 unit	Php _____	Php _____
3	Purchase of Wireless Microphone Lapel for Mirrorless Camera (including 1 transmitter, 1 receiver, 1 Fixing Tray of Transmitter, 1 Audio Adapter) <ul style="list-style-type: none"> • 1 Transmitter;1 Receiver; 1 Fixing tray of transmitter; 1x3.5 mm jack; 1x3.5 mm jack; 1 x Clip Microphone (with 95 cm cable) • 1 x User Manual; 1 x Audio Adapter; 1x Phone bracket 	1 unit	Php _____	Php _____

4	Purchase of One (1) Tripod Mirrorless Camera <ul style="list-style-type: none"> • Product Type: tripod + Hydraulic or Swivel Ball Head Kit • Material: Aluminum Alloy • Load Capacity: 5 Kg • Maximum Working Height: 60 to 70 in • Package size: 7.1*6.5*32.7 in • 360 degree horizontal and 90 degree vertical • Legs: 4-sections aluminum legs 	1 unit	Php _____	Php _____
5	Purchase of One (1) External Flash (compatible with mirrorless camera) <ul style="list-style-type: none"> • Type: Automatic Flash • Maximum Radio Triggering: 20 m range • Compatible for Mirrorless Full Frame Camera 	1 unit	Php _____	Php _____

AMOUNT IN WORDS: _____ (VAT inclusive)

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____

Printed Name : _____

Date : _____

Company Name : _____

Contact no. : _____