



July 10, 2015

REQUEST FOR QUOTATION (RFQ) No. 2015-030

The Securities and Exchange Commission (SEC), through its Bids and Awards Committee (BAC), will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the item/stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The SEC herein after referred to as "the Purchaser", now requests you to submit a price quotation for the subject below:

PR Nos.	Qty	Description	Approved Budget for the Contract (ABC) inclusive of VAT
15-05-108	1 lot	Supply and delivery of the following: 1. 12 units 32" Television Set 2. 12 units Full Motion TV Wall Mounted Bracket Please see the attached schedule of requirement and technical specifications	Php 264,000.00

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Prospective bidders shall accomplish and submit the duly signed Price Quotation Form not later than **10:00 A.M. on July 20, 2015** at the Procurement Division, 4th Floor, SEC Building. Open submission may be done, manually or through Facsimile No. 584-5330.

Purchaser's Minimum Requirements for the Prospective Bidders:

1. Delivery Schedule: Seven (7) calendar days from receipt of approved PO/NTP
2. Bid Validity: Sixty (60) calendar days from submission of bid
3. Delivery Site: General Services Division, 4th Floor, SEC Building, Mandaluyong City

Interested supplier/service provider is required to submit the following documents: (1) Valid and current Mayor's Permit, (2) PhilGEPS Registration Certificate, and (3) Omnibus Sworn Statement (attachment 1).

Any alterations, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the contract price. Once the cumulative amount of liquidated damage reaches ten percent (10%) of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The SEC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.


JUSTINA F. CALLANGAN
Chairman, BAC

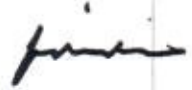
SCHEDULE OF REQUIREMENTS

Project Description	Delivery
Supply and delivery of the following: <ol style="list-style-type: none"> 1. 12 units 32" Television Set 2. 12 units Full Motion TV Wall Mounted Bracket 	Seven (7) Calendar days from receipt of approved PO/NTP

PLACE OF DELIVERY:

SEC Office	Number of Units
SEC MAIN OFFICE Address: SEC Building, EDSA, Greenhills, Mandaluyong City	5 TV set 5 Brackets
SEC-Baguio Extension Office Address: Basement, Baguio Convention Center, Baguio City	1 TV set 1 Bracket
SEC-Legazpi Extension Office Address: SEC Building, 2 nd floor Chiniel (Avon) Bldg. Rizal St. Albay District, Legazpi City	1 TV set 1 Bracket
SEC-Iloilo Extension Office Address: SEC Building, Gen. Hughes St. Iloilo City	1 TV set 1 Bracket
SEC-Cebu Extension Office Address: SEC Building, V. Rama Ave. Guadalupe, Cebu City	1 TV set 1 Bracket
SEC-Cagayan De Oro Extension Office Address: SEC Building, 14 th St. cor. Tomasaco Del Lara St. Cagayan De Oro City	1 TV set 1 Bracket
SEC-Davao Extension Office Address: SEC Building Luisa Drive cor. University Ave. Juana Subdivision, Matina, Davao City	1 TV set 1 Bracket
SEC-Zamboanga Extension City Address: SEC Building San Jose Panigayan St. Zamboanga City	1 TV set 1 Bracket

I hereby certify to comply and deliver all the above requirements.



Company Name : _____

Address : _____

AUTHORIZED REPRESENTATIVE : _____

Signature : _____

Printer name : _____

Date : _____

TECHNICAL SPECIFICATIONS

Note: Bidders must state either "Compliant" or "Not Compliant" in the column "Bidder's Statement of Compliance" against each of the individual parameters of each specification stating the corresponding minimum specifications.

Quantity	Specifications	Statement of Compliance
12 sets	TV set <ul style="list-style-type: none"> • Screen size = 32" • LED • HD READY • CLEAR RESOLUTION ENHANCER • CLEAR PHASE TECHNOLOGY • HDMI x 2, USB x 1 (MOVIE) plug and play 	
12 units	Full Motion TV Wall Mounted Bracket <ul style="list-style-type: none"> • For TV Size 32" • Capacity weight of 50 lbs. / 22.7 kg • Universal mounting pattern • Get optimal picture quality from anywhere • Let you extend, tilt and swivel your TV in all directions • Recommended when flexibility in viewing angles and positions desired 	



Company Name : _____

Address : _____

AUTHORIZED REPRESENTATIVE : _____

Signature : _____

Printer name : _____

Date : _____

PRICE QUOTATION FORM

Date: _____

The Bids and Awards Committee
Securities and Exchange Commission
SEC Bldg, EDSA, Greenhills, Mandaluyong City

Sir/Madam:

1. After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder are our financial proposal for the items identified below:

ITEM NO.	ARTICLE AND DESCRIPTIONS	Qty.	Unit PRICE	TOTAL PRICE (VAT Inclusive)
1	Supply and delivery of the following:		Php _____	Php _____
	1. 12 units 32" Television Set		Php _____	Php _____
	2. 12 units Full Motion TV Wall Mounted Bracket		Total	Php _____

AMOUNT IN WORDS:

_____ (VAT inclusive)

2. We undertake, if our Quotation or bid is accepted, to deliver the above goods within seven (7) calendar days from receipt of Notice to Proceed (NTP) or Purchase Order (PO).
3. We agree to abide by this Quotation/bid for a period of sixty (60) days after the dated deadline of submission specified in your RFQ.
4. We understand that payment for items delivered will be made to the winning supplier after inspection and acceptance of goods delivered.
5. The above-quoted prices are inclusive of all costs and applicable taxes.



AUTHORIZED REPRESENTATIVE:

Signature : _____
Printed Name : _____
Date : _____
Company Name : _____
Contact no. : _____

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
 CITY/MUNICIPALITY OF _____) S.S.

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor of *[Name of Bidder]* with office address at of *[Name of Bidder] [address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. It did not give or pay, directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I hereunto set my hands this _____ day of _____, 20____
 at _____, Philippines. _____

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 20____, affiant
 exhibiting to me his/her _____ *(Government issued ID name, number and validity
 date)* _____

 (Notary Public)

Until _____
 PTR No. _____
 Date _____
 Place _____
 TIN _____

Doc. No. _____
 Page No. _____
 Book No. _____
 Series of _____

 Bidder's Representative/Authorized Signatory

[JURAT]