



## Bids and Awards Committee

### REQUEST FOR QUOTATION (RFQ) No. 2020-SVP-32

The Securities and Exchange Commission (SEC), through its Bids and Awards Committee (BAC), will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the item stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The SEC hereinafter referred to as "the Purchaser", now requests submission of a price quotation for the subject below:

2020 S-APP 01	PR No.	Description	Approved Budget for the Contract (ABC) inclusive of VAT
Item no. I.F.11	202005105	Subscription to Anti-Virus (See attachment 2 for Technical Specifications)	Php960,000.00

Interested suppliers are required to submit the following documents:

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return
4. Omnibus Sworn Statement (Attachment 3)

SEC Condition of Sales:

1. Delivery Schedule: Fifteen (15) Calendar days from receipt of approved PO/NTP
2. Validity: Sixty (60) calendar days from submission of bid
3. Delivery Site: Information and Communications Technology Department (ICTD), G/F Secretariat Building, PICC Complex, Pasay City

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which complies with the minimum technical specifications and other terms and conditions stated herein.

Any alterations, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than **10:00 A.M. of June 11, 2020** at the Procurement Division, 3rd Floor, Secretariat Building, PICC Complex, Pasay City. Open submission may be done, manually or through Facsimile No. 8818-5330 or via email at bacsecretariat@sec.gov.ph

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the contract price. Once the cumulative amount of liquidated damage reaches ten percent (10%) of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The SEC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

  
EMMANUEL Y. ARTIZA  
Chairman, BAC

**PRICE QUOTATION FORM**

Date: \_\_\_\_\_

The Bids and Awards Committee  
 c/o Procurement Division  
 3<sup>rd</sup> Floor, Secretariat Building,  
 PICC Complex, Pasay City

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price proposal for the items identified below:

Item no.	Article and Descriptions	Qty.	Unit price	Total Price (VAT Inclusive)
1	Subscription to Anti-Virus See Attachment 2 for the Technical Specifications	700 lic.	Php _____	Php _____

**AMOUNT IN WORDS:** \_\_\_\_\_ (VAT inclusive)

The above-quoted price is inclusive of all costs and applicable taxes

**AUTHORIZED REPRESENTATIVE:**

Signature : \_\_\_\_\_  
 Printed Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 Company Name : \_\_\_\_\_  
 Contact no. : \_\_\_\_\_

## ***Technical Specifications***

Bidders must state here either “Comply” or any equivalent term in the column “Bidder’s Statement of Compliance” against each of the individual parameters of each “Specification”.

<b>Item No.</b>	<b>Specifications</b>	<b>Statement of Compliance</b>
<b>1</b>	700 licenses for 1 year subscription	
<b>2</b>	Anti-Virus and Anti-Malware <ul style="list-style-type: none"> <li>a. Automatic &amp; On-demand scanning</li> <li>b. Active disinfection</li> <li>c. Signature-based security</li> <li>d. Automatic exploit prevention</li> <li>e. Urgent detecting suspicious file behavior</li> <li>f. Cloud-Assisted scanning technology</li> </ul>	
<b>3</b>	End-point controls <ul style="list-style-type: none"> <li>a. Application control</li> <li>b. Device control</li> <li>c. Web control</li> </ul>	
<b>4</b>	Central Management Requirements <ul style="list-style-type: none"> <li>a. On-premise and On-Cloud Centralized Management Console</li> <li>b. Should be able to integrate with Windows AD</li> <li>c. Should be able to provide simplified management and policy enforcement with central management server and integration with existing Next Generation Firewall and logging and reporting tool.</li> <li>d. Must have a standalone central management server that can be installed on Microsoft Windows Server 2008 or newer</li> <li>e. Must be able to manage and monitor endpoints, such as status, system, and signature information</li> <li>f. Must be able to identify outdated version of the endpoint agents</li> <li>g. Must be able to administer endpoint connections, such as accepting, disconnecting, and blocking connections</li> <li>h. Administrators must be able to configure endpoint profile from the central management system. The profile must consist of the following sections:               <ul style="list-style-type: none"> <li>i. Deployment</li> <li>ii. Anti-Virus</li> <li>iii. Sandbox</li> <li>iv. Web Filter</li> <li>v. VPN</li> <li>vi. Vulnerability Scan</li> <li>vii. System Settings</li> </ul> </li> </ul>	
<b>5</b>	Supported Platforms <ul style="list-style-type: none"> <li>a. Windows</li> <li>b. Linux</li> <li>c. Mac OS</li> </ul>	
<b>6</b>	With CD with Installer Manuals	
<b>7</b>	The vendor is the responsible for installation, configuration and testing on server and workstation	
<b>8</b>	The vendor shall address any issue on incompatibility that may encounter within the prescribed period	

<b>9</b>	The vendor must provide support through Phone, Email, Web-Remote Assistance and On-Site/On-Call Support	
<b>10</b>	The vendor must provide quarterly systems check-up for health monitoring	
<b>11</b>	The vendor should have at least two (2) certified technicians for the end-point solution. Curriculum vitae must be submitted including certificate of training	
<b>12</b>	Local training for four (4) staff and ICTD-SOD	
<b>13</b>	One year free update and patches maintenance with onsite and phone support	

I hereby certify to comply with the above Technical Specifications.

\_\_\_\_\_  
**Name of Company/Bidder**

\_\_\_\_\_  
**Signature over Printed Name  
of Representative**

\_\_\_\_\_  
**Date**

**Omnibus Sworn Statement**

REPUBLIC OF THE PHILIPPINES     )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

*If a sole proprietorship:* I am the sole proprietor of *[Name of Bidder]* with office address at of *[Name of Bidder]* *[address of Bidder]*;

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

*If a sole proprietorship:* As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

*If a sole proprietorship:* I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative:* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
  - a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. I did not give or pay, directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I hereunto set my hands this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_ at \_\_\_\_\_,  
Philippines. \_\_\_\_\_

SUBSCRIBED AND SWORN TO before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
affiant exhibiting to me his/her \_\_\_\_\_ (*Government issued ID name, number and validity date*) \_\_\_\_\_

\_\_\_\_\_  
(Notary Public)

Until \_\_\_\_\_  
PTR No. \_\_\_\_\_  
Date \_\_\_\_\_  
Place \_\_\_\_\_  
TIN \_\_\_\_\_

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

[JURAT]