



# PURCHASE ORDER

SECURITIES AND EXCHANGE COMMISSION  
3F Secretariat Bldg., PICC Complex, Pasay City  
Telefax No. 818-5330

Supplier : Otus Copy Systems, Inc.  
Address : 10/F MG Tower, No. 75 Shaw Boulevard, Brgy. Daang  
Bakal, Mandaluyong City  
Tel No. : 6319454 loc. 100

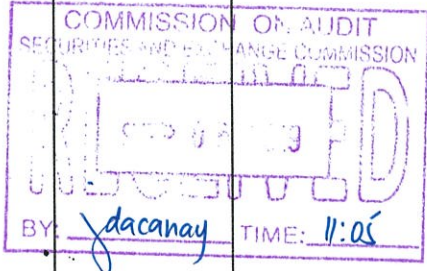
P.O. No. : 2019-01-14  
Date : July 31, 2019  
Mode of Procurement : SVP

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: SEC  
Date of Delivery: \_\_\_\_\_

Delivery Term: : 15 CD  
Payment term: : 30 CD

Item No./ Stock No.	Unit	DESCRIPTION	Qty	Unit Cost	Amount
	lot	Supply and Delivery of Genuine Consumables for Two (2) Fuji Xerox DC-V 7080 Printers  *****  As per attached supporting documents: a. BAC Resolution on Award No. 2019-028 b. Signed Notice of Award c. Technical Specifications/Technical Proposal	1	862,149.12	862,149.12



(Amount in Words) Eight Hundred Sixty-Two Thousand One Hundred Forty-Nine and 12/100 pesos only **P 862,149.12**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of (1%) one percent of the total value of these ORDER for each day of delay shall be imposed.

Very truly yours,

Conforme: *(This also serve as your Notice to Proceed)*  
JENNIFER H. CALAYAG  
(Signature over printed name)  
9-5-19  
Date

Romuald C. Padilla  
HRAD Director

Funds Cluster: \_\_\_\_\_  
Funds Available: \_\_\_\_\_  
  
Adelaida C. Navarro-Banaria  
Director, FMD

ORS/BURS No.: 011011209-08-001844  
Date of the ORS/BURS: Aug 20, 2019  
Amount: P 862,149.12