



# PURCHASE ORDER

SECURITIES AND EXCHANGE COMMISSION  
3F Secretariat Bldg., PICC Complex, Pasay City  
Telefax No. 818-5330

Supplier : <u>Rex Book Store, Inc.</u>	P.O. No. : <u>2019-01-27</u>
Address : <u>UG 2 Star Centrum Bldg. Sen. Gil Puyat Ave., Makati City</u>	Date : <u>November 14, 2019</u>
Tel No. : <u>8818-5363/8893-3744</u>	Mode of Procurement : <u>DC</u>

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>SEC</u>	Delivery Term: <u>15 CD</u>
Date of Delivery: _____	Payment term: <u>30 CD</u>

Item No./ Stock No.	Unit	DESCRIPTION	Qty	Unit Cost	Amount
	lot	Purchase of Legal, Accounting and other Related Materials (51 Titles)  *****  As per attached supporting documents: a. Purchase Request b. BAC Resolution No. 2019-059 c. Signed Notice of Award	1	58,175.00	58,175.00

(Amount in Words) Fifty-Eight Thousand One Hundred Seventy-Five Pesos only. **P 58,175.00**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of (1%) one percent of the total value of these ORDER for each day of delay shall be imposed.

Very truly yours,

Conforme: *(This also serve as your Notice to Proceed)*

*LEOVIGILDA C. CORTES*  
 \_\_\_\_\_  
 (Signature over printed name)  
 11-25-19  
 \_\_\_\_\_  
 Date

*Romuald C. Padilla*  
 \_\_\_\_\_  
 Romuald C. Padilla  
 Director, HRAD

Funds Cluster: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_  
  
*Adelaida C. Navarro-Banaria*  
 \_\_\_\_\_  
 Director, FMD

ORS/BURS No.: 05-206442-2019-11-000047  
 Date of the ORS/BURS: NOV 18, 2019  
 Amount: P 58,175.00

SECURITIES AND EXCHANGE COMMISSION  
 FINANCIAL MANAGEMENT DEPT.  
 BUDGET & FISCAL DIVISION  
  
 NOV 13 2019  
  
 RECEIVED  
 By: JOA Time: 11:20am

SEC Bids & Awards Committee  
 RECEIVED  
 NOV 21 2019  
 By: Marlyn Time: 9:35am