



Securities and Exchange Commission

### PURCHASE ORDER

SECURITIES AND EXCHANGE COMMISSION  
3F Secretariat Bldg., PICC Complex, Pasay City  
Telefax No. 8818-5330

Supplier : CVAP Construction  
Address : Blk.12 Lot 13 & 14 Villa Karangahan Subd. San Felipe, Naga City  
Tel No. : 34546134 / 77532068

P.O. No. : 2020-01-014  
Date : \_\_\_\_\_  
Mode of Procurement:: SVP

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: SEC  
Date of Delivery: \_\_\_\_\_

Delivery Term: : 15 CD  
Payment term: : 30 CD

Item No./ Stock No.	Unit	DESCRIPTION	Qty	Unit Cost	Amount
	set	Supply and Delivery of Ornamental Plants and Decorative Terracota Jars for SEC Head Office	50	2,165.00	108,250.00
	50 pcs	Ornamental Plants			
	50 pcs	Decorative Terracota Jars			
*****					
As per attached supporting documents:					
a. Technical Specifications					
b. BAC Resolution on Award No. 2020-020					
c. Signed Notice of Award					

(Amount in Words) One Hundred Eight Thousand Two Hundred Fifty Pesos P 108,250.00

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of (1%) one percent of the total value of these ORDER for each day of delay shall be imposed.

Very truly yours,

Conforme:

(This also serve as your Notice to Proceed)

NERONICA URETA-PACA  
(Signature over printed name)  
17 AUG 2020  
Date

ROMUALD C. PADILLA  
OIC - Director, HRAD

Funds Cluster: OIA  
Funds Available: \_\_\_\_\_

ORS/BURS No.: 02-202,442-2020-08-000992  
Date of the ORS/BURS: August 12, 2020  
Amount: P 108,250.00

Adelaida O. Navarro-Banaria  
Director, FMD

COMMISSION ON AUDIT  
SECURITIES AND EXCHANGE COMMISSION  
**RECEIVED**  
20 AUG 2020  
BY: [Signature] TIME: 11:13