



Bids and Awards Committee

**REQUEST FOR QUOTATION (RFQ) No. 2020-SVP-023
(RE-POSTING)**

The Securities and Exchange Commission (SEC), through its Bids and Awards Committee (BAC), will undertake an **Alternative Method of Procurement** for the item stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The SEC hereinafter referred to as “the Purchaser”, now requests submission of a price quotation for the subject below:

APP CY 2020	PR No.	Qty.	Description	Approved Budget for the Contract (ABC) inclusive of VAT
Item No. II.E.39	202003068	1 lot	Supply, Delivery and Installation of the Waterproofing at the Roof Deck of SEC Cebu Extension Office Building (See Attachment 2 for Technical Specifications)	Php300,000.00

Interested suppliers are required to submit the following documents:

1. Mayor’s/Business Permit
2. PhilGEPS Registration Number
3. PCAB License
4. Omnibus Sworn Statement with duly authorized Secretary’s Certificate, if a corporation. (Attachment 3)

SEC Condition of Sales:

1. Delivery Schedule: One Hundred Twenty (120) Calendar days from receipt of Notice to Proceed
2. Warranty : Five (5) years from the issuance of Certificate of Final Acceptance from SEC-Cebu Extension Office
3. Validity: Sixty (60) calendar days from submission of bid
4. Delivery Site: Securities and Exchange Commission- Cebu Extension Office
SEC Building, V.Rama Avenue., Guadalupe, Cebu City

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which complies with the minimum technical specifications and other terms and conditions stated herein.

Any alterations, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than **10:00 A.M. of August 14, 2020** at the Procurement Division, 3rd Floor, Secretariat Building, PICC Complex, Pasay City. Open submission may be done manually or through Facsimile No. 8818-5330 or via email at bacsecretariat@sec.gov.ph

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the contract price. Once the cumulative amount of liquidated damage reaches ten percent (10%) of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The SEC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


EMMANUEL Y. ARTIZA
Chairman, BAC

PRICE QUOTATION FORM

Date: _____

The Bids and Awards Committee
 c/o Procurement Division
 3rd Floor, Secretariat Building,
 PICC Complex, Pasay City

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price proposal for the items identified below:

Item No.	Article and Descriptions	Qty.	Unit Price (Php)	Total Price, VAT Inclusive (Php)
Lot 1	To supply, deliver and install waterproofing on slab at the Roof Deck of SEC Cebu Extension Office Building, including Labor, Materials, Equipments, Tools and other Miscellaneous Accessories, as part of the prevention and mitigation of rain water seepages that might cause damages to SEC's assets and properties (See Attachment 2 for minimum specification)			
		TOTAL		

AMOUNT IN WORDS: _____ (VAT inclusive)

The above-quoted price is inclusive of all costs and applicable taxes

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name : _____
 Contact no. : _____

TECHNICAL SPECIFICATIONS

TECHNICAL REQUIREMENTS FOR THE SUPPLY, DELIVERY AND INSTALLATION OF WATERPROOFING AT THE ROOF DECK OF SEC CEBU EXTENSION OFFICE BUILDING		STATEMENT OF COMPLIANCE
SCHEDULE OF REQUIREMENTS:		
ITEM NO.		
1.0		Preliminaries
1.1		Mobilization / Demobilization
1.2		Permits, Bonds and Insurances
1.3		Temporary Storage Facility
1.4		Quality and Safety Provisions
2.0		Waterproofing Works
2.1		Surface Preparation
	A	Removal of existing concrete topping and prior waterproofing membranes applied
	B	Hauling and disposal of debris off-site
	C	Repair all defects, cracks, level, slope or damages on structural concrete as needed
	D	Provide cleaning: Surface must be clean from any loose particles, droppings; clean, dry, and dust-free
	E	Surface must be ready-to-received water proofing membrane as per Manufacturer's specification and methodology
2.2		Application of Bituminous Waterproofing Membrane-Type
2.3		Testing and Commissioning
3.0		Floor Finishing Works
3.1		Floor topping (sloped-to-drain) Provide 20mm thk concrete topping, smooth finished and/or ready-to-received rubberized floor painting
3.2		Floor Painting Provide exposed-to-weather, non-skid floor paint. Rubberized paint
3.3		Others
	A	Replace all drain covers as approved
	B	Allow provisions for concrete zocalos, the like and other
4.0		Other Terms
	A	Contractor shall install board-ups and signages as required
	B	Restoration of any damages to SEC-Cebu Extension office building and properties incurred during work
	C	To maintain proper housekeeping at all times
	D	Provision for items and works to prevent any further leakage and seepage of water DURING commencing of works at any weather and unforeseen circumstances
5.0		WARRANTY
		Five (5) year warranty against defects and poor workmanship
<ul style="list-style-type: none"> • Delivery: <ul style="list-style-type: none"> Item 1 to 6: One Hundred Twenty (120) Calendar Days from receipt of Notice to Proceed Item 5 : Five (5) years from the issuance of Certificate of Final Acceptance from SEC-Cebu Extension Office 		

<ul style="list-style-type: none"> • Place of Delivery: Securities and Exchange Commission –Cebu Extension Office SEC Building, V. Rama Avenue, Guadalupe, Cebu City 	
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I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct otherwise, if found to be false either during bid evaluation, post-qualification or the execution of the contract, the same shall give rise to the imposition of administrative sanctions and the forfeiture of bid security or the performance security posted consistent with section 69.1 and 69.2 of the revised Implementing Rules and Regulations of the Republic Act No. 9184.

Company Name: : _____

Address : _____

AUTHORIZED REPRESENTATIVE:

Signature : _____

Printed Name : _____

Position : _____

Date : _____

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
 CITY/MUNICIPALITY OF _____) S.S.

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor of *[Name of Bidder]* with office address at of *[Name of Bidder]* *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. I did not give or pay, directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I hereunto set my hands this _____ day of _____, 20____
 at _____, Philippines. _____

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 20____, affiant
 exhibiting to me his/her _____ *(Government issued ID name, number and validity
 date)* _____

 (Notary Public)

Until _____
 PTR No. _____
 Date _____
 Place _____
 TIN _____

Doc. No. _____
 Page No. _____
 Book No. _____
 Series of _____

 Bidder's Representative/Authorized Signatory

[JURAT]

