



PURCHASE ORDER

SECURITIES AND EXCHANGE COMMISSION

3F Secretariat Bldg., PICC Complex, Pasay City

Telefax No. 8818-5330

Supplier : **METRO PAPER CONVERTER PHILS. CORP**
 Address : **Stuttgard St., Mercedes Business Park, Cainta Rizal**
 Tel No. : **0977-8124060 / (632) 7978-7922**

P.O. No. : **2020 - 01-015**
 Date : _____
 Mode of Procurement: **SVP**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **SEC**
 Date of Delivery: _____

Delivery Term: **15 CD**
 Payment term: _____

| Item No./ Stock No. | Unit | DESCRIPTION | Qty | Unit Cost | Amount |
|---------------------|------|--|-------|-----------|-----------|
| | roll | Supply and Delivery of Thermal Paper size 80mm x 70mm ***** As per attached supporting documents: a. Technical Specifications b. BAC Resolution on Award No. 2020-021 c. Signed Notice of Award | 1,006 | 32.88 | 33,077.28 |

(Amount in Words) **Thirty Three Thousand Seventy Seven Pesos & 28/100** **P 33,077.28**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of (1%) one percent of the total value of these ORDER for each day of delay shall be imposed.

Conforme:

(This also serve as your Notice to Proceed)

Analisa D. Alvarez
 (Signature over printed name)

8/24/2020
 Date

Very truly yours,

Romualdo C. Padilla
 Romualdo C. Padilla
 OIC-Director, HRAD

Funds Cluster: OTA
 Funds Available: _____

ORS/BURS No.: 02-201442-2020-02-001051
 Date of the ORS/BURS: August 19, 2020
 Amount: P 33,077.28

Adelaida C. Navarro-Banaria
 Adelaida C. Navarro-Banaria
 Director, FMD

