



Securities and Exchange Commission
PHILIPPINES

PURCHASE ORDER

SECURITIES AND EXCHANGE COMMISSION

3F Secretariat Bldg., PICC Complex, Pasay City

Telefax No. 818-5330

Supplier : QUARTZ BUSINESS PRODUCTS CORP. Address : 15th Capital House 9th Ave. cor 34th Street Bonifacio : Global City Fort Bonifacio, Taguig City Tel No. : 8424-1288 loc. 130	P.O. No. : 2020-01-18 Date : August 28, 2020 Mode of Procurement : SVP
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Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: SEC	Delivery Term: : 60 CD
Date of Delivery: _____	Payment term: : 30 CD


Item No./ Stock No.	Unit	DESCRIPTION	Qty	Unit Cost	Amount
	unit	Supply and Delivry of High Speed Scanner for Website Brand: Epson Model: Workforce DS-7500 ***** As per attached supporting documents: a. BAC Resolution on Award No. 2020-029 b. Signed Notice of Award c. Technical Specifications	1	56,600.00	56,600.00


(Amount in Words) Fifty Six Thousand Six Hundred Pesos P 56,600.00

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of (1%) one percent of the total value of these ORDER for each day of delay shall be imposed.


Very truly yours,

Conforme: *(This also serve as your Notice to Proceed)*


MARK JASON N. SANTOS
 (Signature over printed name)
9-23-20
 Date


OLIVER V. CHATO
 Officer-in-Charge, ICTD

Funds Cluster: _____
 Funds Available: _____


Adelaida C. Navarro-Banaria
 Director, FMD

ORS/BURS No.: 66-706442-2020-19-18/1189
 Date of the ORS/BURS: September 7, 2020
 Amount: P 56,600.00