

WORK ORDER

SECURITIES AND EXCHANGE COMMISSION

SEC Building EDSA, Greenhills, Mandaluyong City

Telefax. No.:818-5330


Supplier: NEOTECH ASIA DISTRIBUTION INC. W.O. No. 20-08-29
 Address/ CWI Corporate Center, 1050 Quezon
 Tel.No. Ave., Quezon City Date August 18, 2020
 TIN 007-665-198-000 Mode of Procurement: Small Value Procurement

In accordance with the existing regulations, you are hereby authorized to undertake the work/service indicated below

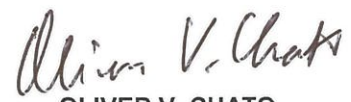
Item No.	Qty.	unit	JOB DESCRIPTION	Unit Cost	TOTAL						
	1	lot	Subscription to Video Conferencing Software as Service Solution for One (1) Year Brand/Model: Zoom Meeting Supply, delivery, installation and configuration of the following Video Conference equipment <table border="0"> <tr> <td align="center">Monitor</td> <td align="center">Samsung 50" UHD UA50TU8080GXXP</td> </tr> <tr> <td align="center">Laptop</td> <td align="center">ACER TravelMate P214-52-53RO with MS Office Std 2019 OLP NL Gov</td> </tr> <tr> <td align="center">Camera</td> <td align="center">Brio Ultra HD Pro Webcam</td> </tr> </table> Inclusion: Standard warranty for Camera and Laptop xx As per attached supporting document: a. BAC Resolution of Award No. 2019-032 b. Signed Notice of Award c. Brochures/Specifications	Monitor	Samsung 50" UHD UA50TU8080GXXP	Laptop	ACER TravelMate P214-52-53RO with MS Office Std 2019 OLP NL Gov	Camera	Brio Ultra HD Pro Webcam	P 850,000.00	P 850,000.00
Monitor	Samsung 50" UHD UA50TU8080GXXP										
Laptop	ACER TravelMate P214-52-53RO with MS Office Std 2019 OLP NL Gov										
Camera	Brio Ultra HD Pro Webcam										
(Total Amount in Words) Eight Hundred Fifty Thousand Pesos					P 850,000.00						

Delivery: Within 15 calendar days upon receipt of this **Work Order**. This Order is authorized by the Chairman of the Securities and Exchange Commission at the amount not to exceed **Php 850,000.00** including materials and labor. The cost of this ORDER may be charged against the SEC after the work is completed. Delay in the delivery of the above items is subject to penalty of 1/10 of 1% of the total value of this Work Order for each day of delay. Please attached the original Work Order for your invoice together with your taxpayer's certificate and VAT Registration

Conforme:



 (Signature over printed name)
 9-22-2020
 Date



OLIVER V. CHATO
 Officer-in-Charge, ICTD

Funds Available:



Adelaida C. Navarro-Banaria
 Director, FMD

Obligation Request no.: 02-206442-2020-17-0113
 Amount: P 850,000.00