



NOTICE OF AWARD

October 2, 2020

PHILIPPINE DUPLICATORS INC.

CCC Bldg., KM 14 West Service Road, Edison Ave.,
Barangay Merville, Parañaque City
Tel No.: (02) 8822 2601/09757762507

Attention : **MS. EDNA M. JUANO**
Account Executive

Dear Ms. Santos:

We are pleased to inform you that the Securities and Exchange Commission (SEC) has approved the recommendation of the Bids and Awards Committee (BAC) in its BAC Resolution No. 2020-056 to award the contract for the **Supply and Delivery of Genuine Consumables for Gestetner DD3344 Copyprinter Machine** in the amount of **Two Hundred Fifty Thousand Seven Hundred Seventeen and 60/100 (Php250,717.60)**, VAT inclusive.


In this regard, you are hereby required to post a performance security in any of the following forms and amount stated below within ten (10) calendar days from the receipt hereof:

1. **Php12,535.88** or **5% of the total contract price** – for cash or cashier’s/manager’s check
2. **Php75,215.28** or **30% of the total contract price** – for Surety Bond callable upon demand issued by surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

Failure to comply with the said requirements shall be a sufficient ground for the cancellation of this award.

Kindly return the original copy of this Notice of Award within three (3) calendar days with your signature in the Conforme portion.

Very truly yours,


ROMUALD C. PADILLA
OIC-Director, HRAD

Conforme : _____
By : **MS. EDNA M. JUANO**
Account Executive

Date : October 12, 2020