



PURCHASE ORDER

SECURITIES AND EXCHANGE COMMISSION

3F Secretariat Bldg., PICC Complex, Pasay City

Telefax No. 8818-5330

Supplier : <u>Center Point Sales & Trading Inc.</u>	P.O. No. : <u>2020-01-30</u>
Address : <u>Unit 604 Sky Tower 1 Bldg. No. 68.</u> <u>Dasmariñas Binondo Manila</u>	Date : <u>November 9, 2020</u>
Tel No. : <u>8242-4245/8241-8023</u>	Mode of Procurement: : <u>SVP</u>

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>SEC</u>	Delivery Term: : <u>15 CD</u>
Date of Delivery: _____	Payment term: : <u>30 CD</u>

Item No./ Stock No.	Unit	DESCRIPTION	Qty	Unit Cost	Amount
	lot	Supply and Delivery of 2,673 Reams Multi-Purpose Paper, A4 ***** As per attached supporting documents: a. BAC Resolution on Award No. 2020-057 b. Signed Notice of Award	2,673	155.00	414,315.00

(Amount in Words) Four Hundred Fourteen Thousand Three Hundred Fifteen Pesos P 414,315.00

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of (1%) one percent of the total value of these ORDER for each day of delay shall be imposed.

Very truly yours,

Conforme: *(This also serve as your Notice to Proceed)*

Clayton P. Pelayo
(Signature over printed name)
11/11/20
Date

Marylou Duka-Castillo
MARYLOU I. DUKA-CASTILLO
VIC-Diretor, HRAD

Funds Cluster: OFA
Funds Available: _____

Adelaida S. Navarro-Banaria
Director, FMD *X*

ORS/BURS No.: 02-20,442-2020-11-001460
Date of the ORS/BURS: November 9, 2020
Amount: P 414,315.00