



PURCHASE ORDER

3rd/F Secretariat Bldg., PICC Complex, Pasay City
Telefax No. 8818-5330

Supplier : ACMI Office Systems Philippines, Inc.	P.O. No. : 2020-01-045
Address/Tel No. : AYSN Building, 268A N. Domingo St, San Juan City	Date : December 22, 2020
Tel. No.: : 8654-0888 loc. 584	Mode of Procurement: : Public Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: SEC	Delivery Term: : 60 CD
Date of Delivery: _____	Payment term: : 30 CD

Stock No./ Property No.	Unit	DESCRIPTION	Qty	Unit Cost	Amount
		Supply and Delivery of Various Chairs for SEC Head Office and Extension Offices			
	unit	Executive Chair, High Back, Genuine Leather	25	8,650.00	216,250.00
	unit	Executive Chair, High Back, Polyurethane	56	7,550.00	422,800.00
	unit	Visitors Chair, medium back	142	3,500.00	497,000.00
	unit	Executive Chair, medium back	613	3,650.00	2,237,450.00
	unit	Stackable Guest Chair	200	2,900.00	580,000.00
		xxxxxxxxxxxxxxxxxxxxxx			
		As per attached supporting documents:			
		a. BAC Resolution of Award No. 2020-081			
		b. Signed Notice of Award dated Dec. 21, 2020			


(Total Amount in Words) **Three Million Nine Hundred Fifty-Three Thousand Five Hundred Pesos** **P 3,953,500.00**

In case failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of (1%) one percent for every day of delay shall be imposed on the undelivered item/s.


Very truly yours,

MARYLOU I. DUKA-CASTILLO
 Director, HRAD
 (Authorized Official)

Conforme: *(This also serve as your Notice to Proceed)*


 (Signature over printed name)
 Dec 29, 2020
 Date

Funds Cluster: _____
 Funds Available: _____


Adelaida C. Navarro-Banaria
 Director, Financial Management Department

ORS/BURS No. : 02-206442-2020-12-001991
 Date of the ORS/BURS: Dec 28, 2020
 Amount: ₱3,953,500.00