



PURCHASE ORDER
SECURITIES AND EXCHANGE COMMISSION
 3F Secretariat Bldg., PICC Complex, Pasay City
 Telefax No. 8818-5330

Supplier : SOPHIE'S INFORMATION TECHNOLOGY SERVICES	P.O. No. : 2020-01-041
Address : Blk.6 Lot 11, Bon Giorno Homes, Muntingpulo Lipa City	Date : December __, 2020
Tel No. : 0917-8999232 / (043) 87742772	Mode of Procurement: SVP

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: SEC - Head Office	Delivery Term: 10 CD
Date of Delivery: _____	Payment term: 30 CD

Item No./ Stock No.	Unit	DESCRIPTION	Qty	Unit Cost	Amount
	lot	Email / SMS Marketing Services project ***** As per attached supporting documents: a. Purchase Request b. Technical Specifications c. BAC Resolution on Award No. 2020-076 d. Signed Notice of Award	1	542,300.00	542,300.00

(Amount in Words) **Five Hundred Forty Two Thousand Three Hundred Pesos Only** **P 542,300.00**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of (1%) one percent of the total value of these ORDER for each day of delay shall be imposed.

Conforme: *(This also serve as your Notice to Proceed)*
Richelle Ann Zamora
 (Signature over printed name)
1 - 6 - 2021
 Date

Very truly yours,
JASMINE CHARO L. CALAYCAY-ATIENZA
 AssT. Commission Secretary

Funds Cluster: _____	ORS/BURS No.: 02-206442-2020-12-001964
Funds Available: _____	Date of the ORS/BURS: Dec 28, 2020
<u>Adelaida C. Navarro-Banaria</u> Director, FMD	Amount: P 542,300.00