
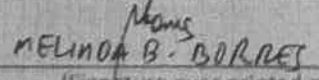



WORK ORDER					
SECURITIES AND EXCHANGE COMMISSION					
Secretarial Bldg. PICC Complex, Pasay City Telefax No. 818-5330					
Supplier: TJ's Clear Art		W.O. No. <u>70-12-44</u>			
Address: 11-B Felicia St. San Antonio Homes, Culiab Tandang		Date: December <u>19</u> , 2020			
Tel. No. Sora Quezon City / 0917-8869588		Mode of Procurement: <u>Small Value Procurement</u>			
Manila Office: _____					
TIN: _____					
In accordance with the existing regulations, you are hereby authorized to undertake the work/service:					
Item No.	Qty.	unit	JOB DESCRIPTION	Unit Cost	TOTAL
			Supply and Delivery of SEC Recognition Plaques	P 430,050.00	P 430,050.00
As per attached supporting document:					
a. Purchase Request					
b. Technical Specification					
c. BAC Resolution No. 2020-080					
d. Signed Notice of Award					
(Total Amount in Words)			Four Hundred Thirty Thousand Fifty Pesos	P 430,050.00	
Delivery: Within 30 calendar days upon receipt of Work Order. This Order is authorized by the Chairman of the Securities and Exchange Commission at the amount not to exceed Php 430,050.00 including materials and labor. The cost of this ORDER may be charged against the SEC after the work is completed. Delay in the delivery of the above items is subject to penalty of 1/10 of 1% of the total value of this Work Order for each day of delay. Please attached the original Work Order for your invoice together with your taxpayer's certificate and VAT Registration					
(This also serve as your Notice to Proceed)					
Conforme:		 MARYLOU DUKA CASTILLO Director II, HRAD			
 MELINDA B. BORRES (Signature over printed name)		January 4, 2021 Date			
Funds Available:		Obligation Request no.: <u>02-206442-2020-12-001943</u>			
 Adelaida C. Navarro-Banaria Director, FMD		Amount: <u>P 430,050.00</u>			
		Date of O/S: <u>Dec 19, 2020</u>			