

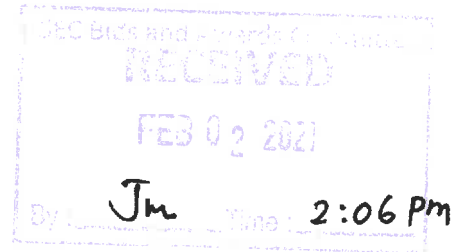


Bids and Awards Committee

NOTICE OF AWARD

January 27, 2021

MICROIMAGING SALES AND SERVICES, INC.
2247 Chino Roces Ave., Makati City
Tel. No. 891-0846



Attention: **Mr. Martin Jeremy U. Castro**
Director for Operation

Gentlemen:

We are pleased to inform you that the Securities and Exchange Commission (SEC) has approved the recommendation of the Bids and Awards Committee (BAC) in its BAC Resolution No. 2021-003 to award the contract to **Microimaging Sales and Services, Inc.** for the **Supply of Services for Document Conversion to Digital Format of Audited Financial Statement and General Information Sheet** in the amount of **Three Million Nine Hundred Seventy Thousand Pesos (P3,970,000.00)** inclusive of VAT.

In this connection, you are required to submit to the SEC within ten (10) calendar days from your receipt hereof, the performance security in any of the following forms and amounts stated below:

1. **Php 198,500.00 or 5% of the total contract price** – for Cash or cashier's/manager's check or Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank.
2. **Php 1,191,000.00 or 30% of the total contract price** – for Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

Kindly return the original copy of this Notice of Award within calendar three (3) days with your signature in the Conforme portion.

Very truly yours,


EMILIO B. AQUINO
Chairperson

CONFORME: **Microimaging Sales and Services, Inc.**

By: **Mr. Martin Jeremy U. Castro**
Director for Operation
Date: Jan 29 2021