

Bids and Awards Committee

BID BULLETIN NO. 1

MAINTENANCE OF MICROFILM/SCANNER MACHINES, MICROFILM PRINTER MACHINE FOR A PERIOD OF ONE (1) YEAR

All Prospective Bidders are hereby informed of the following amendments to the SEC Bidding Document:

SEC REQUIREMENT: CLARIFICATIONS	AMENDMENTS/RESPONSES
Section III. Bid Data Sheet	Section III. Bid Data Sheet
Page 21. ITB Cause No. 15.	Page 21. ITB Cause No. 15.
	Each Bidder shall submit one (1) originally signed certified true copy of the original document and two (2) duplicate copies of the first and second components of its bid. Bidder must arrange each bid documents into sections with tabs properly labeled separating each document according to the provided checklist.
Section VII. Technical Specifications	Section VII. Technical Specifications
Page 33. III Service and Commitment.	Page 33. III Service and Commitment
Q2. Is it required to have CV's for the service engineer to support the equipment?	A2. Not required
Q3. Is it required to have the manufacturers certificate for the genuine parts for replacement?	A3. Not required

Section VIII. Checklist of Financial and Technical Document.	Section VIII. Checklist of Financial and Technical Document.
Page 37	Page 37
(j) Original duly signed Sworn Statement (OSS)- Authority of the Signatory	 (j) Original duly signed Sworn Statement Authority of the Signatory: a. Sole Proprietorship – Only the Sole Proprietor shall execute the affidavit b. Partnership – Notarized Partnership Resolution from the General Manager/Managing Partners c. Corporation – Notarized Secretary's Certificate of Board Resolution or Notarized Board Resolution Notarization of this document shall comply with 2004 Rules on Notarial Practice which limits competent evidence of identity to the following: (i) Identification documents issued by an official agency bearing the photograph and signature of the individual (i.e. passport, driver's license, SSS ID, GSIS Umid, etc.); and (ii) The oath of affirmation of one credible witness not privy to the instrument, document of transaction who is personally known to the notary public and who personally knows the individual and shows to the notary public documentary identifications.
<u>Financial Document</u>	<u>Financial Document:</u>
(k) Audited Financial Statement to be submitted	(k) Audited Financial Statement for the last two (2) years are acceptable

This Bid Bulletin No.1 shall form an integral part of the Bidding Document.

April 22, 2021

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NOEL

Noel B. Ara End-User Representative

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