



Bids and Awards Committee

REQUEST FOR QUOTATION (RFQ) No. 2021-SVP-017

The Securities and Exchange Commission (SEC), through its Bids and Awards Committee (BAC), will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the item stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The SEC hereinafter referred to as "the Purchaser", now requests submission of a price quotation for the subject below:

S-APP 2021-06	PR No.	Description	Approved Budget for the Contract (ABC) inclusive of VAT
Item No. II.F.15	202107111	Supply and Delivery of Various Equipment, Supplies and Materials for Media Production for the SEC Communication Advocacy and Network (CAN) (See attachment 1 for Technical Specifications)	Php692,000.00

Interested suppliers are required to submit the following documents:

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return
4. Omnibus Sworn Statement (Attachment 2)
Unnotarized omnibus sworn statement is acceptable subject to compliance therewith after the award of contract in accordance with GPPB Resolution No. 09-2020

SEC Condition of Sales:

1. Delivery Schedule: Fifteen (15) Calendar days from receipt of approved PO/NTP
2. Validity: Sixty (60) calendar days from submission of bid
3. Delivery Site: 3/F Secretariat Bldg., PICC Complex, Pasay City

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which complies with the minimum technical specifications and other terms and conditions stated herein.

Any alterations, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than **5:00 P.M. of August 12, 2021** at the Procurement Division, HRAD, 3/F Secretariat Building, PICC Complex, Pasay City. Open submission may be done manually or through Facsimile No. 8818-5330 or through email (fpbaluyot@sec.gov.ph).

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the contract price. Once the cumulative amount of liquidated damage reaches ten percent (10%) of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The SEC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


ARMANDO A. PAN, JR.
BAC Chairman


PRICE QUOTATION FORM


Date: _____



The Bids and Awards Committee
c/o Procurement Division
3rd Floor, Secretariat Building,
PICC Complex, Pasay City

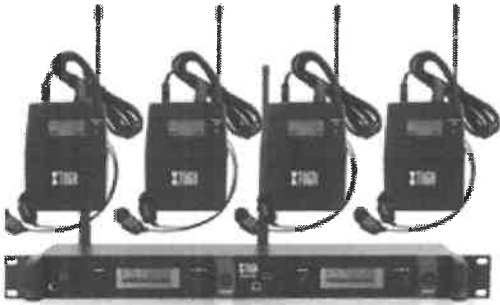
Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price proposal for the items identified below:


Item no.	Article and Descriptions	Qty.	Unit price	Total Price (VAT Inclusive)
1	<p>Condenser Microphone with Desk Arm</p> <p>Kit includes: (1) Condenser Microphone (1) Metal Shock Mount (1) 3.5mm to XLR Audio Cable (1) Ball-type Foam Cap (1) Pop Filter (1) Scissor Arm Stand with Clip (1) XLR to XLR Cable (1) Table Mounting Clamp (1) 48V Phantom Power Supply (1) Adapter (1) Black Professional Condenser Microphone: Bass-reduction switch (-10dB) reduces room noise and deals with non-linearity audio input. NW-35 Stand made of all steel construction, sturdy and durable (Max load: Approx. 53oz / 1.5KG) With case or carry bag With warranty</p> <p>CONDENSER MIC WITH DESK ARM</p> 	2 units	Php _____	Php _____



<p>2</p>	<p>Flight Case for Media Production Equipment</p> <p>Recessed, Pad Lockable Heavy Duty Butterfly Latches</p> <p>Recessed, Spring Loaded, Heavy Duty Rubber Gripped Handles</p> <p>Front, Rear and Top Full Hole Double Rack Rails With Square Holes</p> <p>Front, Rear and Top Lids</p> <p>Heavy Duty Rubber Caster Wheels (locks on two opposite wheels)</p> <p>Steel Ball Corners</p> <p>Rust Resistant Zinc Plated Hardware</p> <p>Extruded Aluminum Angle Edging</p> <p>High Density 8mm Plywood Paneling with Fireproof Black Melamine Laminate</p> <p>Cage Nuts and Bolts INCLUDED</p> <p style="text-align: center;">FLIGHT CASE</p> 	<p>3 units</p>	<p>Php _____</p>	<p>Php _____</p>
<p>3</p>	<p>Collapsible Green Screen</p> <p>Dimensions: 1480 x 1800 mm / 58.27 x 70.87 in (screen); 1645 x 105 x 115 mm / 64.76 x 4.13 x 4.53 in (retracted)</p> <p>Instant immersion: Wrinkle-resistant Green screen optimized for Camera Chroma keying</p> <p>Ultra-quick deployment: Set up and pack up in seconds;</p> <p>Pop-up tech: Lift and let the Pneumatic X-frame automatically lock the screen in place</p> <p>Concealable design: Retract into the hard case and stash out of sight</p> <p>Material: 100% Polyester</p> <p>A rocksteady solution optimized for camera chroma keying, Green Screen sets the stage for truly immersive broadcasting in a matter of seconds</p> <p>Transport subjects anywhere in a moment</p>	<p>1 unit</p>	<p>Php _____</p>	<p>Php _____</p>


	<p style="text-align: center;">COLLAPSIBLE GREEN SCREEN</p>  <p style="text-align: center;">Size: 150 cm x 150 cm x 200 cm</p>			
<p>4</p>	<p>Green Screen with Stand</p> <p>Dimension of Green Screen: 10 x 20 feet Reflective and None Gloss With Stand Made of high quality cloth, soft and smooth surface with no wrinkle, can be washed and ironed, for long-lasting use. Lightweight and foldable, convenient to store and carry. In single piece seamless design, easy to hang up straightly and naturally. Equipped with rod pocket, fits most of standard size of backdrop brackets, easy to hang up. With case or carry bag With warranty</p>  <p style="text-align: right; font-size: small;">Code : ER336</p>	<p>2 units</p>	<p>Php_____</p>	<p>Php_____</p>
<p>5</p>	<p>In Ear Wireless Monitor System</p> <p>Purpose: For wireless communication with production crew, monitoring, and directing events</p> <p>Package Include: Transmitter × 1 Bodypack receiver × 6 Antenna × 2 Earphone × 6 Cable Line × 4 Power Adapter × 1 User Manual × 1 With bag/<u>packaging</u></p>	<p>1 unit</p>	<p>Php_____</p>	<p>Php_____</p>


	<p>With warranty Features: LCD display shows clear working status Low battery remind of body pack receivers 2 power switch control Have a mout in the both side of the machine, easy to setup. Strong signal, UHF frequency Digital tone key locking technology to avoid possible interference. 40 preset channels separately by 4 groups, can be adjustable Effective Distance:150 Meter Audio output: mono</p> <p style="text-align: center;">IN EAR MICROPHONE MONITORING SYSTEM</p> 			
6	<p>Memory Card for Video Camera</p> <p>Capacity: 512GB (Actual usable storage less) Read Speed: up to 170 MB/s Write Speed: up to 90 MB/s Video Speed: C10, U3, V30 Form Factor: SDXC Operating temperature: -13°F to 185°F (-25°C to 85 °C) Storage temperature: -40°F to 185°F (-40°C to 85°C) Compatibility: For SDHC (32GB) and SDXC (64GB-512GB) cards: Compatible with SDXC and SDXC UHS-I enabled host devices. Security: Built-in write-protect switch prevents accidental data loss Cinema Quality 4K Video Capture Waterproof, temperature proof, x-ray proof, magnet proof, shock proof</p>	2 units	Php_____	Php_____
7	<p>Miscellaneous: Wires, Connectors, Lights, Batteries, etc.</p>	1 lot	Php_____	Php_____
8	<p>Portable Speaker</p> <p>Speaker Type: Full Range For Recording and Video Production</p>	1 unit	Php_____	Php_____

	<p>Wired Connection: Yes Wireless Connection: Yes/Bluetooth Compatible with Laptop/Mobile Phones</p> <p>PORTABLE SPEAKER</p> 			
9	<p>Professional Camcorder</p> <p>Sensor: 1/3 type Aperture Range: f1.6-f22 Focal Length: 4.13-98.9mm Zoom Ratio: At least 18x optical zoom Full HD 1920 x 1080 Recording or Up to 4k Slow Shutter: 1/3, 1/6, 1/12, 1/25 Shutter Speed: 1/18 to 1/2000 (depending on frame rate) Storage: SD/SDHC Memory Card Inclusions: Bag/Case Battery Charger Memory Card With Warranty</p> <p>PROFESSIONAL CAM CORDER</p> 	1 unit	Php_____	Php_____
10	<p>Professional Effects and Audio Mixer</p> <p>GigFX effects engine delivers 24 effects including reverb, delays, and choruses 2 Mackie Onyx mic preamps deliver clear signal and 60dB of gain Rugged design will stand up to the wear and tear of the road 2 Band EQ and 100Hz low-cut filter on all channels</p>	1 unit	Php_____	Php_____

	<p>Built-in channel compression 48-volt phantom power on all mic channels USB for playback music and recording into your computer Balanced XLR and balanced/unbalanced outputs Headphone output has separate volume control for comfortable monitoring" With Case or carry bag With Warranty</p> <p style="text-align: center;">AUDIO MIXER</p> 			
11	<p>Professional Over the Ear Headphones</p> <p>Type: Closed-back dynamic Driver Diameter: 40 mm Magnet: Neodymium Voice Coil: CCAW (Copper-clad aluminum wire) Frequency Response: 15 - 24,000 Hz Maximum Input Power: 1,600 mW at 1 kHz Sensitivity: 98 dB Impedance: 35 ohms</p> <p style="text-align: center;">HEADPHONE</p> 	2 units	Php_____	Php_____
12	<p>Professional TV Broadcast Teleprompter with Video Camera Tripod</p> <p>22" LCD Document Display Dielectric Film no-chromatic aberration Blocks Cover Screw and Related Small Accessories Professional Teleprompter Tripod Caster Wheel</p>	2 units	Php_____	Php_____

	<p>Software CD Dongle VGA Cable 19" Self-check screen With case or carry bag With warranty</p> <p style="text-align: center;">TELEPROMPTER</p>  			
13	<p>Rechargeable Batteries with Charger</p> <p>AA Batteries (4 pcs in pack) 1 Charger With warranty</p>	4 units	Php _____	Php _____
14	<p>Shotgun Microphone with boom pole and mic holder</p> <p>Shotgun/Directional Video Condenser Microphone Equivalent Noise Level: 20 db A-Weighted Frequency Range: 40 hz to 20 kHz Output Connectors: 3.5 mm TRS Microphone Boom Pole and mic holder Length: 3.1 - 8.1' (0.94m - 2.46m) Three Aluminum Sections Rubber Hand Grips Standard 5/8"-27 Brass Male Threads 3/8"-16 Internal Threads Twist-and-Lock System With Case With Warranty</p>	1 unit	Php _____	Php _____

	<p style="text-align: center;">SHOTGUN MICROPHONE WITH MIC HOLDER</p> 			
15	<p>Studio Fluorescent Continuous Lightning with Soft Box</p> <p>2x 4 head soft box umbrella light socket, power cord length: 2.8m* 2x 50x70cm soft box with detachable diffuser* 8x 45W perfect day light bulbs 5500K* 2x H803 light stand, tube dia: Φ25/22/19mm, Height: 2.13m, Feet Length: 49.7cm, Feet dia: Φ16mm* 1x H806B light stand, tube dia: Φ25/22/19mm, Height: 2.44m, Feet Length: 65.5cm, Feet dia: Φ22mm* 1x YS507 boom arm with sand bag, Φ25Φ22, Length: 1.35m. With single head clamp.* 1x 50x70cm Single AC soft box as hair light, power cord length: 2.8m* 1x 125W perfect day light bulbs 5500K* 1x carrying bag for complete kit</p>	1 unit	Php_____	Php_____
16	<p>Studio LED Light</p> <p>CRI:95 Power:36W Power Source: 12-16.8V DC, 100-240V AC, V-lock battery Color Temperature:3200K-5600K Illumination (LM):5600K/1856LM; 3200K/1697LM Illumination(LUX):5915LUX@1M Brightness Control: WiFi, 2.4G and Dimmer Dimension: 375*284*73mm Weight: About 2kg</p> <p>LEDGO Value Series Bi-color LED Panel 600 is 36W square light panel that allows you to fine tune the color of your light anywhere from 3200K to 5600K and generates 4320LM producing 5915Lux at 1 meter.</p> <p>Multiple controls by WiFi APP control / 2.4G / remote control / dimmer control; Adopt 600PCS professional LED bulbs ,high brightness ,flicker free, producing 5915LUX at 1meter; Effective and intuitive LCD Screen; Soft Box can be mounted to soften the light; ABS plastic housing with louver design, light weight and good heat dissipation</p>	1 unit	Php_____	Php_____

	<p style="text-align: center;">STUDIO LED LIGHT</p> 			
	TOTAL	Php _____	Php _____	

AMOUNT IN WORDS: _____ (VAT inclusive)

The above-quoted price is inclusive of all costs and applicable taxes

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name : _____
 Contact no. : _____

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting:**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working

Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]