



Bids and Awards Committee

REQUEST FOR QUOTATION (RFQ) No. 2021-SVP-019

The Securities and Exchange Commission (SEC), through its Bids and Awards Committee (BAC), will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the item stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The SEC hereinafter referred to as “the Purchaser”, now requests submission of a price quotation for the subject below:

S-APP 2021-06	PR No.	Description	Approved Budget for the Contract (ABC) inclusive of VAT
Item no. I.F.14	202107106	Supply and Installation of Materials for Room Soundproofing and Acoustic Treatment (See attachment 2 for Technical Specifications)	Php950,000.00

Interested suppliers are required to submit the following documents:

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return
4. Omnibus Sworn Statement (Attachment 3)
Unnotarized omnibus sworn statement is acceptable subject to compliance therewith after the award of contract in accordance with GPPB Resolution No. 09-2020

SEC Condition of Sales:

1. Project Duration: Sixty (60) working days from receipt of approved WO/NTP
2. Validity: Sixty (60) calendar days from submission of bid
3. Delivery Site: 3/F Secretariat Bldg., PICC Complex, Pasay City

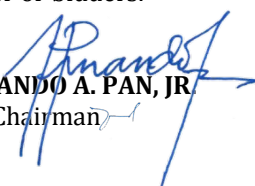
Award of contract shall be made to the bidder with the lowest quotation for the subject goods which complies with the minimum technical specifications and other terms and conditions stated herein.

Any alterations, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than **5:00 P.M. of August 19, 2021** at the Procurement Division, HRAD, 3/F Secretariat Building, PICC Complex, Pasay City. Open submission may be done manually or through Facsimile No. 8818-5330 or through email (fpbaluyot@sec.gov.ph).

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the contract price. Once the cumulative amount of liquidated damage reaches ten percent (10%) of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The SEC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


ARMANDO A. PAN, JR.
BAC Chairman

PRICE QUOTATION FORM

Date: _____

The Bids and Awards Committee
 c/o Procurement Division
 3rd Floor, Secretariat Building,
 PICC Complex, Pasay City

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price proposal for the items identified below:

Item no.	Article and Descriptions	Qty.	Unit price	Total Price (VAT Inclusive)
1	Supply and Installation of Materials for Room Soundproofing and Acoustic Treatment	1 lot	Php_____	Php_____
	<i>See Attachment 2 for the Technical Specifications</i>			
	TOTAL		Php_____	Php_____

AMOUNT IN WORDS: _____ (VAT inclusive)

The above-quoted price is inclusive of all costs and applicable taxes

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name : _____
 Contact no. : _____

Technical Specifications

Bidders must state here either "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each "Specification".

Specifications	Bidder's Statement of Compliance
<p>PHASE 1: Supply and installation of dry wall (floor to ceiling without existing wall) w/ soundproofing system (up to 45 db reduction level)</p> <p>Area of Coverage: Wall 1: 8.88 mts x 2.40 mts = 21.312 sqm (Soundproof partition wall between Studio and BAC Conference) Wall 2: 2.6 mts x 2.40 mts = 14.40 sqm (Soundproof dry wall for the control room) Total Wall= 35.712 sqm</p> <p>Feature: Up to 45 Reduction Level STC 45 Rating Thickness: 4.8 inches</p> <p>Materials: ***Gypsum Board ***Wool Blanket/Board ***Mass Loaded Vinyl ***Dry Wall Screw ***Hat Channel ***Kiln - Dried Wood ***Resilient Sound Isolation Clips ***Green Glue Sealant ***Paintworks</p>	
<p>PHASE 1: Supply and installation of dry wall (attachment to existing wall) w/ soundproofing system (up to 45 reduction level)</p> <p>Area of Coverage: Wall 3: 8.88 mts x 2.40 mts = 21.312 sqm (Left side of Function Room A) Less door size: 1.90 x 2.10 = 3.99 sqm Total wall sqm = 17.322 sqm</p>	
<p>PHASE 2: Supply and Installation of Fabric Wrapped Polyester Acoustic Panels</p> <p>Main Area: Area of Coverage on Walls: 60 sqm Area of Coverage on Ceiling: 39 sqm</p> <p>Control Room: Area of Coverage on Walls: 40.80 sqm Area of Coverage on Ceiling: 15 sqm</p> <p>Total Area SQM: 154.80 sqm 60% of total are: 92.88 sqm</p>	

<p>Silent Curtain (Pleated) for the Glass Door Size: 2 mts x 2.40 mts Area: 4.8 sqm Note: Cut in half</p> <p>Non STC Rated Door for Control Room Door size: 210 mm x 800 mm</p> <p>Tempered Glass Window Noise Blocker for Control Room Window Size: 1.2m H x 2.03 ML Service Goal: 18db-25 db Noise level reduction Color: 10 mm thick clear temp. glass</p> <p>Inclusion: Labor, Materials, Mobilization, Demobilization (including all permits, job orders and the like, to be secured with the Lessor shall be borne by the service provider/contractor)</p> <p><i>Note: Measurements are estimate only. Layout and designs are subject to change upon ocular, conceptualization and recommendation of the service provider and approval of the end-user.</i></p>	
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I hereby certify to comply with the above Technical Specifications.

Name of Company/Bidder

**Signature over Printed Name
of Representative**

Date

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working

Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Iurat]

[Format shall be based on the latest Rules on Notarial Practice]