WORK ORDER

SECURITIES AND EXCHANGE COMMISSION

SEC Building EDSA, Greenhills, Mandaluyong City

Telefax. No.:818-5330

Supplier:	**MILOUCH ENTERPRISES**	W.O. No.	21-09-54
Address /Tel.No.	**B14 L9 Cordillera St., Montana Subd. Brgy. Burgos, Rodriguez Montalban, Rizal Province**	Date	**September 7, 2021**
TIN	**106-358-710-000**	Mode of Procurement:	**Small Value Procurement**

In accordance with the existing regulations, you are hereby authorized to undertake the work/service indicated below

Item No.	Qty.	unit	JOB DESCRIPTION	Unit Cost	TOTAL
			Supply, Delivery and Installation of Modular Partitions and Fit-outs for SEC Legazpi Extension Office with labor and/or replacement warranty for a period of one (1) year for all moving items/parts with lifetime service repair for all fixed items xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx As per attached supporting document: a. BAC Resolution of Award No. 2021-039 b. Signed Notice of Award c. Technical Specifications	P 620,200.00	**P 620,200.00**
(Total Amount in Words)			**Six Hundred Twenty Thousand Two Hundred Pesos**		**P 620,200.00**

Delivery: Within 15 calendar days upon receipt of this **Work Order**. This Order is authorized by the Chairman of the Securities and Exchange Commission at the amount not to exceed **Php 620,200.00** including materials and labor. The cost of this ORDER may be charged against the SEC after the work is completed. Delay in the delivery of the above items is subject to penalty of 1/10 of 1% of the total value of this Work Order for each day of delay. Please attached the origibal Work Order for your invoice together with your taxpayer's certificate and VAT Registration

Conforme:

MCS Arias

(Signature over printed name)

OCTOBER 11, 2021

Date

ROMUALD C. PADILLA

Officer-in-Charge, HRAD

(This also serve as your Notice to Proceed)

Funds Available:	Obligation Request no.: 06-206442-2021-09-001600 9/21/21
Adelaida C. Navarro-Banaria	Amount: P 620,200.00
Director, FMD	