



Bids and Awards Committee

REQUEST FOR QUOTATION (RFQ) No. 2022-SVP-34

The Securities and Exchange Commission (SEC), through its Bids and Awards Committee (BAC), will undertake an **Alternative Method of Procurement** for the item stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The SEC hereinafter referred to as "the Purchaser", now requests submission of a price quotation for the subject below:

| APP 2022 | PR No. | Qty. | Description | Approved Budget for the Contract (ABC) inclusive of VAT |
|--------------------|-----------|------|---|---|
| Item No. I.B.56 | 202203125 | 5 | External Solid State Drive, 1 TB, 5 units | Php 42,500.00 |

Interested suppliers are required to submit the following documents:

1. Mayor's/Business Permit
2. PhilGEPS Registration Number

Note: Certificate of Platinum Membership may be submitted in lieu of above documents

SEC Condition of Sales:

1. Delivery Schedule: Thirty (30) Calendar days from receipt of approved NTP/PO
2. Validity: Sixty (60) calendar days from submission of bid
3. Delivery Site: 3/F Secretariat Bldg., PICC Complex, Pasay City

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which complies with the minimum technical specifications and other terms and conditions stated herein. Any alterations, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than **5:00 P.M. of April 5, 2022 (Tuesday)** at the Procurement Division, 3rd Floor, Secretariat Building, PICC Complex, Pasay City. Open submission may be done manually or through Facsimile No. 8818-5330 or via email at bacsecretariat@sec.gov.ph

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the contract price. Once the cumulative amount of liquidated damage reaches ten percent (10%) of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The SEC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


ARMANDO A. PAN JR.
Chairman, BAC

PRICE QUOTATION FORM
RFQ No. 2022-SVP-34

Date: _____

The Bids and Awards Committee
c/o Procurement Division
3rd Floor, Secretariat Building,
PICC Complex, Pasay City

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price proposal for the items identified below:

| Item No | Article and Description | Qty / Unit | Unit Price (Php) | Total Price, VAT Inclusive (Php) |
|---------|---|--------------|------------------|----------------------------------|
| 1 | External Solid State Drive, 1 TB, 5 units | 5 | Php _____ | Php _____ |
| | <u>MINIMUM TECHNICAL SPECS:</u> Memory: At least 1TB Speed: Read Speed: Atleast 1,000 MB/s Protection: Water & Dust-resistant (IP55-Rated) Shock-resistant: At least 1,500 Gand Vibration-resistant: 5g RMS, 10-2000 Hz | | | |
| | | TOTAL | | Php _____ |

AMOUNT IN WORDS: _____ (VAT inclusive)

The above-quoted price is inclusive of all costs and applicable taxes

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name : _____
 PhilGEPS Registration No. : _____
 Contact no. : _____