



NOTICE TO PROCEED

22 August 2022

MARTIN JEREMY U. CASTRO

Sales Director

Micro Imaging Sales and Services Inc.

2nd Floor, Sunnyvale Bldg.

#2247 Don Chino Roces Ave.

Bangkal, Makati City

Dear **Mr. Castro**:

In view of the approval of contract (Contract Agreement No. 2022-3-036) for "**Maintenance of 2 Units Kodak (i860) Document Scanner**" with contract price of One Million Four Hundred Sixty-Five Thousand Pesos (Php 1,465,000.00), hereby issued is Notice to Proceed which takes effect on **15 September 2022**.

It is assumed that you shall work within the terms and conditions of the abovementioned contract and strictly adhere to the implementation schedule/s.

Please acknowledge receipt and return the original copy of this Notice to Proceed within three (3) calendar days with your signature above your name or the name of your authorized representative.

Thank you.

Truly yours,

A handwritten signature in blue ink, appearing to read "Javey Paul D. Francisco".

JAVEY PAUL D. FRANCISCO
Commissioner

Handwritten initials "MV" in blue ink.

Conforme

MARTIN JEREMY U. CASTRO

Date: _____

A large, stylized handwritten signature in black ink, appearing to read "Martin Jeremy U. Castro".