



# PURCHASE ORDER

SECURITIES AND EXCHANGE COMMISSION

The SEC Headquarters, 7907 Makati Ave., Salcedo Village, Bel-Air, 1209 Makati City

Telefax No. 8818-5330

|   |                                 |
|---|---------------------------------|
| Supplier : <b>YNZAL MARKETING CORPORATION</b>         | P.O. No. : <b>2023-1-008</b>    |
| Address : <b>20 Scout Limbaga Street, Quezon City</b> | Date : <b>February 22, 2023</b> |
| Tel No. : _____                                       | Mode of Procurement: <b>SVP</b> |

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

|                               |                             |
|-------------------------------|-----------------------------|
| Place of Delivery: <b>SEC</b> | Delivery Term: <b>15 CD</b> |
| Date of Delivery: _____       | Payment term: <b>30 CD</b>  |

| Item No./ Stock No.  | Unit  | DESCRIPTION  | Qty | Unit Cost | Amount     |
|--|-------|--|-----|-----------|------------|
|  |       | Subscription to Various Online Applications for Learning and Development |     |           |            |
|  | acct. | Online Mockup Styling Application  | 5   | 10,200.00 | 51,000.00  |
|  | acct. | Portable Document Format Editor Software                                 | 23  | 16,000.00 | 368,000.00 |
|  | acct. | Grammar, spelling, and plagiarism checking software                      | 7   | 16,500.00 | 115,500.00 |
|  | acct. | Online Graphic Design Platform   | 17  | 4,788.00  | 81,396.00  |
|  | user  | Online Question and Answer, and Polling Platform                         | 3   | 14,800.00 | 44,400.00  |
|  | user  | Online Automated Certificate Generator for Trainings and Events          | 2   | 9,800.00  | 19,600.00  |
| *****  |       |  |     |           |            |
| As per attached supporting documents:<br>a. BAC Resolution No. 2023-016<br>b. Signed Notice of Award dated 22 February 2023<br>Forming part of this PO are the Schedule of Requirements<br>Technical Specifications, Terms and Conditions, the bid<br>and Notice of Award issued |       |  |     |           |            |

(Amount in Words) **Six Hundred Seventy Nine Thousand Eight Hundred Ninety Six Pesos** **P 679,896.00**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of (1%) one percent of the total value of these ORDER for each day of delay shall be imposed.

Very truly yours,

Conforme: (This also serve as your Notice to Proceed)

*Hardec S. Villaruz*  
**HARDEC S. VILLARUZ**  
 (Signature over printed name)  
 04 FEB 2023  
 Date

*Filbert Catalino F. Flores III*  
**FILBERT CATALINO F. FLORES III**  
 Director, HRAD

Funds Cluster:  
 Funds Available:  
  
*Dondie Q. Esguerra*  
**DONDIE Q. ESGUERRA**  
 Director, FMD

ORS/BURS No.: 02-206442-2023-02-000736  
 Date of the ORS/BURS: February 28, 2023  
 Amount: P 679,896.00