



BIDS AND AWARDS COMMITTEE

**DECLARATION OF LOWEST/SINGLE CALCULATED AND RESPONSIVE QUOTATION
AND RECOMMENDING AWARD OF CONTRACT**

(Resolution No. 2023-030)

WHEREAS, Purchase Request No. 202302051(Annex A) was received on 23 February 2023 for the REFILL-OPEN DATE PLANNER AND NOTEBOOK FOR EXECUTIVE BINDER with approved budget for the contract in the amount of **Two Hundred Twenty-Five Thousand Pesos (Php 225,000.00)**;

WHEREAS, Request for Quotation AMP No. 2023-012, was posted in PhilGEPs on March 4, 2023 for the abovementioned procurement (Annex B is proof). The same RFQ was posted in Securities and Exchange Commission (SEC) website and/or in conspicuous place inside the premises of SEC on same date;

WHEREAS, in compliance with Republic Act No. 9184 and its implementing rules and regulations, the Bids and Awards Committee Secretariat, on March 4, 2023 invited (Annex C is proof) the legally, technically, and financially capable suppliers/contractors;

WHEREAS, on or before the deadline to submit quotation/s- i.e., March 8, 2023 12:00PM – only one quotation was received and opened for the Refill-Open Date Planner and Notebook for Executive Binder (Annex D is Abstract of Quotation):

Name	Quotation	Remarks
Tanjer Enterprises	₱218,756.25	Accepted

WHEREAS, after verification and validation of accepted proposal (Annex E is Evaluation Report), it was determined that the quotation of Tanjer Enterprises in the amount of **Two Hundred Eighteen Thousand Seven Hundred Fifty-Six and 25/100 Pesos (₱218,756.25)** is the single/lowest calculated and responsive quotation for the subject procurement.

NOW, THEREFORE, we, the members of the Bids and Awards Committee, hereby resolve to declare the quotation of Tanjer Enterprises in the amount of **TWO HUNDRED EIGHTEEN THOUSAND SEVEN HUNDRED FIFTY-SIX AND 25/100 PESOS (₱218,756.25)** as single/lowest calculated and responsive quotation for the **REFILL-OPEN DATE PLANNER AND NOTEBOOK FOR EXECUTIVE BINDER**, and to recommend to the Head of the Procuring Entity the award of contract to the same contractor/bidder in accordance with the terms and conditions of the Request for Quotation AMP No. 2023-012 and accepted quotation.

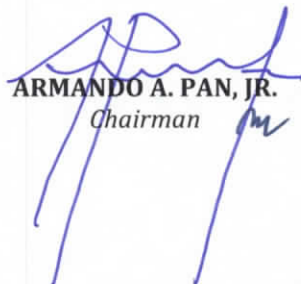
RESOLVED this 09th day of March 2023 at The SEC Headquarters, 7907 Makati Avenue, Salcedo Village, Bel-Air, 1209 Makati City, Philippines.

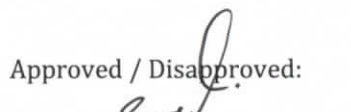

OLIVER O. LEONARDO
Vice-Chairman


DAISY B. PABUAYA
Member


REA ROSARIO G. MALITE
Provisional


MARCELO Q. RABARA
Provisional


ARMANDO A. PAN, JR.
Chairman

Approved / Disapproved:

EDHONA C. TANTUAN
Head of the Procuring Entity /
Authorized Representative
Date: _____