



PURCHASE ORDER

SECURITIES AND EXCHANGE COMMISSION

The SEC Headquarters, Makati Ave., Salcedo Village, Bel-Air, 1209 Makati City

Telefax No. 8818-5330

Supplier : **Innovation Printshoppe, Inc.** : **2023-01-016**
 Address : **2224-2225 Concha St. San Andres, Bukid, Sta. Ana, Manila** Date : _____, 2023
 Tel No. : **8561-4427** Mode of Procurement: : **SVP**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

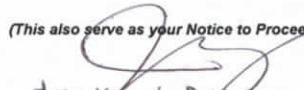
Place of Delivery: **SEC HEAD OFFICE** Delivery Term: : **Within thirty (30) calendar days upon approval of the final design**
 Date of Delivery: _____ Payment term: : **30 CD**

Item No./ Stock No.	Unit	DESCRIPTION	Qty	Unit Cost	Amount
	LOT	Supply and Delivery of Corporate Folders with Customized Notepad and Personalized Pen, ***** As per attached supporting documents: a. BAC Resolution on Award No. 2023-032 b. Signed Notice of Award dated March 20, 2023 Forming part of this PO are the Schedule of Requirements, Technical Specifications, Terms and Conditions, the bid, and Notice of Award issued	1000 pcs	114.60	114,600.00

(Amount in Words) **ONE HUNDRED FORTEEN THOUSAND SIX HUNDRED PESOS** **P 114,600.00**

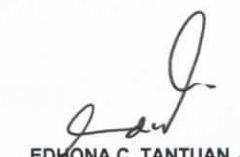
In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of (1%) one percent of the total value of these ORDER for each day of delay shall be imposed.

Very truly yours,


Conforme: *(This also serve as your Notice to Proceed)*


 Fred Kenneth P. Mallari
 (Signature over printed name)

 April 11, 2023
 Date



 EDHONA C. TANTUAN
 Chief Counsel, OCS

Funds Cluster: _____
 Funds Available: _____


 Dondie Q. Esguerra
 Director, FMD

ORS/BURS No.: 02-2016442-2023-03-001046
 Date of the ORS/BURS: March 28, 2023
 Amount: P 114,600.00