



**PURCHASE ORDER**

SECURITIES AND EXCHANGE COMMISSION

The SEC Headquarters, 7907 Makati Ave., Salcedo Village, Bel-Air, 1209 Makati City

Telefax No. 8818-5330

Supplier : <b>FORGEMS MARKETING CO., INC.</b>	P.O. No. : <b>2023-1-014</b>
Address : <b>8C Cortijos Bldg., 25 Eisenhower St., Greenhills</b>	Date : <b>March 20, 2023</b>
Tel No. : _____	Mode of Procurement: : <b>SVP</b>

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>SEC</b>	Delivery Term: : <b>30 CD (from approved digital proof)</b>
Date of Delivery: _____	Payment term: : <b>30 CD</b>


Item No./ Stock No.	Unit	DESCRIPTION	Qty	Unit Cost	Amount
	pc	Printing of SEC Reports: Pandemic Years 2020-2022  *****  As per attached supporting documents: a. BAC Resolution No. 2023-031 b. Signed Notice of Award dated 14 March 2023 Forming part of this PO are the Schedule of Requirements Technical Specifications, Terms and Conditions, the bid and Notice of Award issued	10	6,825.00	68,250.00

(Amount in Words) **Sixty Eight Thousand Two Hundred Fifty Pesos** **P 68,250.00**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of (1%) one percent of the total value of these ORDER for each day of delay shall be imposed.


Very truly yours,

Conforme: *(This also serve as your Notice to Proceed)*

  
**CELINE MARIE T. DONCELLA**  
 \_\_\_\_\_  
 (Signature over printed name)  
 \_\_\_\_\_  
 Date

  
**ROSE ANN S. ESPIRITU**  
 \_\_\_\_\_  
 Director, ERTD

Funds Cluster:	ORS/BURS No.:	<u>02-206442-2023-03-000957</u>
Funds Available:	Date of the ORS/BURS:	<u>March 17, 2023</u>
	Amount:	<u>P 68,250.00</u>

  
**DONDIE Q. ESGUERRA**  
 Director, FMD