



## DECLARATION OF LOWEST/SINGLE CALCULATED AND RESPONSIVE BID AND RECOMMENDING AWARD OF CONTRACT

(Resolution No. 2023-035)

**WHEREAS**, Purchase Request No. 202301006 (Annex A) was received on 26 January 2023 for the **MAINTENANCE OF SCANNER MACHINES** with approved budget for the contract in the amount of **One Million Five Hundred Thousand Pesos (Php 1,500,000.00)**;

**WHEREAS**, the Invitation to Bid and the bidding documents for **MAINTENANCE OF SCANNER MACHINES** under Public Bidding No. 2023-007 was posted in PhilGEPS on 5 February 2023 for the abovementioned procurement. The same IB was posted in Securities and Exchange Commission (SEC) website and/or in conspicuous place inside the premises of SEC on same date;

**WHEREAS**, all the mandatory activities before the deadline to submit bids were undertaken and the deadline to submit was scheduled on 27 February 2023;

**WHEREAS**, on or before the deadline, the following contractors/bidders submitted bid with corresponding remarks/rating;

Name	Financial Bid	Remarks/Rating
<b>Microimaging Sales and Services, Inc. (MSSI)</b>	<b>₱ 1,458,000.00</b>	<i>Passed</i>

**WHEREAS**, after the necessary bid evaluation on 28 February 2023, the bid of **MSSI**, was determined and declared as the Single/Lowest Calculated Bids, and notice was sent to the latter requiring the submission post-qualification documents;

**WHEREAS**, on 15 March 2023 and after post-qualification, the bid of **MSSI**, was determined to be responsive to all requirements and established to be compliant with all the legal, technical and financial requirements;

**NOW, THEREFORE**, foregoing considered, the Bids and Awards Committee **RESOLVES** the following:

1. To declare the bid of **MSSI** in the amount of **One Million Four Hundred Fifty-Eight Thousand Pesos (₱ 1,458,000.00)**, all inclusive of VAT and applicable taxes, as the Single/Lowest Calculated and Responsive Bid for the above-mentioned project; and
2. To recommend to the Head of the Procuring Entity/Authorized Representative that the contract for the **MAINTENANCE OF SCANNER MACHINES** under Public Bidding No. 2023-007, be awarded to **MSSI**.

RESOLVED this 15<sup>th</sup> day of March 2023 at The SEC Headquarters, 7907 Makati Avenue, Salcedo Village, Bel-air, 1209 Makati City, Philippines.

**OLIVER O. LEONARDO**  
Vice-Chairman

**DAISY B. PABUYA**  
Regular Member

**ARCHIVALD S. NAVARRO**  
Provisional Member

**RODEL SJ. PRESCO**  
Provisional Member

**ARMANDO A. PAN, JR.**  
Chairman

Approved / Disapproved:

**OLIVER V. CHATO**  
Head of the Procuring Entity /  
Authorized Representative

Date: \_\_\_\_\_