



**PURCHASE ORDER**

SECURITIES AND EXCHANGE COMMISSION

The SEC Headquarters, Makati Ave., Salcedo Village, Bel-Air, Makati City

Telefax No. 8818-5330

Supplier : <b>CENTRAL BOOK SUPPLY INC.</b>	P.O. number : <b>2023-01-086</b>
Address : <b>927 Phoenix Bldg., Quezon Avenue, Quezon City.</b>	Date : <b>October 10, 2023</b>
Tel No. : <b>83723550/83736575</b>	Mode of Procurement: : <b>DC</b>

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>The SEC Headquarters, Makati City.</b>	Delivery Term: : <b>15 CD</b>
Date of Delivery: _____	Payment term: : <b>30 CD</b>

Item No./ Stock No.	Unit	Qty	Unit Cost	Amount
	Supply and Delivery of Various Books for the the SEC Library Batch 2 (Lot 2)	lot	₱15,720.00	15,720.00
<p>*****</p> <p>As per attached supporting documents:</p> <p>a. BAC Resolution on Award No. 2023-147</p> <p>b. Signed Notice of Award dated October 9, 2023</p>				

(Amount in Words) **Fifteen Thousand Seven Hundred Twenty Pesos** ₱15,720.00

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of (1%) one percent of the total value of these ORDER for each day of delay shall be imposed.

Very truly yours,

Conforme: *(This also serve as your Notice to Proceed)*

NELEA P. DENEGON  
(Signature over printed name)  
10/18/23  
Date

Filbert Catalino F. Flores III  
Director, HRAD

Funds Cluster: _____	ORS/BURS No.: <u>02-280442-2023-10-083303</u>
Funds Available: _____	Date of the ORS/BURS: <u>Oct 11, 2023</u>
	Amount: <u>₱15,720.00</u>

Dondie Q. Esguerra  
Director, FMD