

**CONTRACT AGREEMENT**

**NOV 09 2023**

THIS AGREEMENT made this \_\_\_\_\_ day of November 2023 between the **SECURITIES AND EXCHANGE COMMISSION** (hereinafter called "the Entity"), with office address at The SEC Headquarters, 7907 Makati Avenue, Salcedo Village, Bel-Air, Makati City, represented herein by **ASSISTANT DIRECTOR EDHONA C. TANTUAN**, of the one part, and **RED ROOT ARTISTS AND ARTISANS MULTI-PURPOSE COOPERATIVE**, herein represented by **MR. MARK CRISTHIAN VILLARIN**, with office address at 62B Mapagkawanggawa St., Teachers Village, Diliman, Quezon City, Philippines (hereinafter called "the Service Provider") of the other part;

WHEREAS, the Entity invited Bids for certain services, particularly **Procurement of Service Provider for the Video Production and Event Management** ("the Project") and has accepted a Bid by the Service Provider for their services in the sum of **Two Million Two Hundred Thousand Pesos (Php 2,200,000.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of the Contract Price or such other sums as may be ascertained, the Supplier agrees to provide the Project in accordance with his/her/its Bid.
4. The Entity agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**EDHONA C. TANTUAN**

Head of the Procuring Entity / Authorized Representative

  
**MARK CRISTHIAN VILLARIN**

Authorized Representative


for:

**SECURITIES AND EXCHANGE COMMISSION**

for:

**RED ROOT ARTISTS AND ARTISANS  
MULTI-PURPOSE COOPERATIVE**

**CERTIFIED FUNDS AVAILABLE**

  
**DONDIE Q. ESGUERRA**

Director  
Financial Management Department

Funds Available:

Burs No. 02-100000-2023-11-03623

Date: NOVEMBER 10, 2023

**ACKNOWLEDGMENT**

Republic of the Philippines )  
Makati City )  
**QUEZON CITY** ) SS

**NOV 09 2023**


**BEFORE ME**, a Notary Public for and in above jurisdiction, on this \_\_\_ day of November 2023 personally appeared the following:

Name	Competent Evidence of Identity
Edhona C. Tantuan	<u>Drivers license NO. H-1214001603</u>
Mark Cristhian Villarín	<u>Passport P1A51090C</u>

known to me and to be known to be the same persons who executed the foregoing instrument consisting of three (3) pages including the page on which this Acknowledgment is written and duly signed by them and their witnesses on each and every page hereof, and that the same is their free and voluntary act, as well as that of the corporations/agencies which they represent.

**WITNESS MY HAND AND SEAL** on the date and at the place first above written.

Doc. No. 110 ;  
Page No. 23 ;  
Book No. 1A ;  
Series of 2023.

  
**ATTY. FELIZARDO M. IBARRA**  
 NOTARY PUBLIC until December 31, 2023  
 ROLL No. 60835  
 PTR No. 3240753 / QUEZON CITY  
 IBP No. 233882 / 5-22-23  
 MCLE No. VIII-0000973  
 No. 1160 Quirino Highway, Brgy. Kaligayahan Q.C.

