



DECLARATION OF LOWEST/SINGLE CALCULATED AND RESPONSIVE BID AND RECOMMENDING AWARD OF CONTRACT

(Resolution No. 2023-028)

WHEREAS, Purchase Request No. 202301007 (Annex A) were received on 26 January 2023 for the **SERVICE MAINTENANCE AGREEMENT FOR STORAGE OF MICROFILM ROLLS** with approved budget for the contract in the amount of **One Million Two Hundred Thousand Pesos (Php 1,200,000.00)**;

WHEREAS, the Invitation to Bid and the bidding documents for **SERVICE MAINTENANCE AGREEMENT FOR STORAGE OF MICROFILM ROLLS** under Public Bidding No. 2023-004 was posted in PhilGEPS on 6 February 2023 for the abovementioned procurement. The same ITB was posted in Securities and Exchange Commission (SEC) website and/or in conspicuous place inside the premises of SEC on same date;

WHEREAS, all the mandatory activities before the deadline to submit bids were undertaken and the deadline to submit was scheduled on 27 February 2022;

WHEREAS, on or before the deadline, the following contractors/bidders submitted bid with corresponding remarks/rating;

Name	Financial Bid	Remarks/Rating
Microimaging Sales and Services, Inc. (MSSI)	₱ 1,148,000.00	Passed

WHEREAS, after the necessary bid evaluation on 28 February 2023, the bid of **MSSI** was determined and declared as the Single/Lowest Calculated Bid, and notice was sent to the latter requiring the submission post-qualification documents;

WHEREAS, on 3 March 2023 and after post-qualification, the bid of **MSSI** was determined to be responsive to all requirements and established to be compliant with all the legal, technical and financial requirements;


NOW, THEREFORE, foregoing considered, the Bids and Awards Committee **RESOLVES** the following:


1. To declare the bid of **MSSI** in the amount of **One Million One Hundred Forty-Eight Thousand Pesos (₱ 1,148,000.00)**, all inclusive of VAT and applicable taxes, as the Single/Lowest Calculated and Responsive Bid for the above-mentioned projects; and
2. To recommend to the Head of the Procuring Entity/Authorized Representative that the contract for the **SERVICE MAINTENANCE AGREEMENT FOR STORAGE OF MICROFILM ROLLS** under Public Bidding No. 2023-004, be awarded to **MSSI**.

RESOLVED this 6th day of March 2023 at The SEC Headquarters, 7907 Makati Avenue, Salcedo Village, Bel-air, 1209 Makati City, Philippines.


OLIVER O. LEONARDO
Vice-Chairman



DAISY B. PABUAYA
Regular Member


ARCHIVALDO S. NAVARRO
Provisional Member


RODEL S.J. PRESCO
Provisional Member


ARMANDO A. PAN, JR.
Chairman

Approved / Disapproved:


OLIVER V. CHATO
Head of the Procuring Entity /
Authorized Representative

Date: _____