

SERVICE AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Service Agreement (the "Contract"), made and entered into this 30 day of January 2024 in Makati City, Philippines, by and between:

THE SECURITIES AND EXCHANGE COMMISSION, a government agency duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with its principal address at The SEC Headquarters, 7907 Makati Avenue Salcedo Village, Bel-air, Makati City, herein represented by its Assistant Director for the Office of the Commission Secretary, **EDHONA C. TANTUAN**, who is duly authorized to represent this transaction, herein referred to as "**SEC**";

and

JOSE DIEGO RAMON MADERAL, Filipino of legal age, and a resident of #17 Nazareth St., Pilar Village, Las Pinas, Metro Manila, hereinafter referred to as "**CONSULTANT**";

WITNESSETH, that

WHEREAS, the SEC intended to engage the services of the CONSULTANT as a **Hiring of Highly Technical Consultant (HTC) For Sec Studio /Mini Auditorium;**

WHEREAS, the CONSULTANT has the necessary qualifications to deliver the services required by the SEC, which offer was accepted by the latter;

NOW THEREFORE, and in view of the foregoing premises and in consideration of the mutual covenants and stipulations herein set forth, the parties agreed as follows:

I. SCOPE OF WORK AND CONTRACT PRICE. The required services and deliverables are those stated under the **Terms of Reference**, copy is attached as **Annex A** and made integral part hereof.

The SEC shall pay the CONSULTANT after the delivery at the end of each month the required deliverables in the amount stated in the **Terms of Reference**.

II. CONFIDENTIALITY

The CONSULTANT agrees to hold in confidence any non-public information received by him from the SEC, or any of its employees during the course of this engagement and further agrees not to disclose such information to any third party unless (i) SEC gives its prior written authorization, (ii) applicable laws require the CONSULTANT to disclose or otherwise reveal such information, or (iii) such information subsequently becomes part of the public domain.

SEC reserves its right of recourse, including termination of this Contract and the filling/undertaking of the necessary legal actions, against CONSULTANT in the event of violation of this provision.

III. ACCOUNTABILITY

A. The CONSULTANT shall have no right or authority to assume or represent the existence of any relation with the SEC except in accordance with this Contract. 