



BIDS AND AWARDS COMMITTEE

RECOMMENDING RENEWAL OF CONTRACT FOR THE SUBSCRIPTION TO ONLINE DOCUMENT RETRIEVAL SYSTEM (Resolution No. 2024-001)

WHEREAS, Purchase Request No. 202310344 (Annex A) for the **SUBSCRIPTION TO ONLINE DOCUMENT RETRIEVAL SYSTEM ("Project")** with approved budget for the contract in the amount of **Six Million Eight Hundred Seventy-Five Thousand Pesos (Php6,875,000.00)**;

WHEREAS, in its recommendation (Annex B) received by the BAC on 28 November 2023, the end-user department, Information and Communications Technology Department (ICTD), represented that:

"xxx the availability of the system is considered essential and mission-critical on the daily business operations of the Commission."

WHEREAS, the Project has been procured repeatedly during the last three (3) periods and has been awarded to the same service provider, SVI Software Services Corporation (Annexes C1, C2, and C3 are the copies of the Notices of Award);

WHEREAS, the Project is considered as a Regular and Recurring Service as defined under the Appendix 37 of Republic Act No. 9184, or the Guidelines on Renewal of Regular and Recurring Services;

WHEREAS, based on the cost-benefit analysis (CBA) submitted by the ICTD, the renewal of the contract with the current service provider is more beneficial to the government;

WHEREAS, in its recommendation, ICTD indicated that SVI received a "satisfactory" performance rating of 92%;

WHEREAS, on 05 December 2023, upon request of the BAC, SVI submitted its valid PhilGEPS Platinum Certificate (Annex D);

WHEREAS, the Technical Working Group (TWG) validated the CBA, performance evaluation, eligibility document/s, certificate of budget availability, and other documents to ensure compliance with the Guidelines on Renewal of Regular and Recurring Services and concluded that all the conditions for renewal are present (Annex E is the report);

WHEREAS, the conditions set under the RA 9184 for the renewal of the Subscription to Online Document Retrieval System were therefore met;

NOW THEREFORE, foregoing considered, the Bids and Awards Committee **RESOLVES** to recommend to the Head of the Procuring Entity/Authorized Representative the:

1. inclusion of the renewal contract in the Annual Procurement Plan; and
2. issuance of the Notice of Renewal for the **SUBSCRIPTION TO ONLINE DOCUMENT RETRIEVAL SYSTEM** with **SVI SOFTWARE SERVICES CORPORATION** for the total contract price of **Six Million Eight Hundred Seventy-Five Thousand Pesos (Php6,875,000.00) VAT inclusive**.

RESOLVED, this 29th day of December 2023 at SEC Headquarters, Makati Avenue, Salcedo Village, Makati City, Philippines.


OLIVER O. LEONARDO
Vice-Chairman

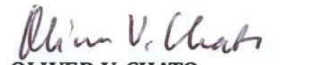

DAISY B. PABUYA
Regular Member


ARCHIVALD S. NAVARRO
Provisional Member


RODEL SJ PRESCO
Provisional Member


ARMANDO A. PAN, JR.
Chairman

Approved / Disapproved:


OLIVER V. CHATO
Head of the Procuring Entity /
Authorized Representative

Date: **DEC 29 2023**