



**PURCHASE ORDER**

SECURITIES AND EXCHANGE COMMISSION

The SEC Headquarters, Makati Ave., Salcedo Village, Bel-Air, Makati City

Telefax No. 8818-5330



Supplier : <b>PACIFIC OFFICE SOLUTIONS, INC.</b>	P.O. number : <b>2024-1-03</b>
Address : <b>#28 EDSA, Barangay Greenhills, San Juan City</b>	Date : <b>30 January 2024</b>
Tel No. : <b>09166172582</b>	Mode of Procurement: : <b>SVP</b>

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>The SEC Headquarters, Makati City.</b>	Delivery Term: : <b>30 CD</b>
Date of Delivery: _____	Payment term: : <b>30 CD</b>

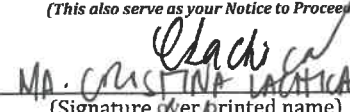
Item No./ Stock No.	Unit		Qty	Unit Cost	Amount
		Supply and Delivery of HEPA Filters for PLASMA Ion Air Purifiers at the SEC Headquarters	lot	₱378,568.00	378,568.00
<p>*****</p> <p>As per attached supporting documents:</p> <p>a. BAC Resolution on Award No. 2024-009</p> <p>b. Signed Notice of Award dated 30 January 2024</p>					

(Amount in Words) **Three Hundred Seventy-Eight Thousand Five Hundred Sixty-Eight Pesos** ₱378,568.00

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of [1%] one percent of the total value of these ORDER for each day of delay shall be imposed.

Very truly yours,

Conforme: *(This also serve as your Notice to Proceed)*

  
 MA. CRISTINA LACUNA  
 (Signature over printed name)  
 2/7/24  
 Date

  
 Filbert Catalino F. Flores III  
 Director, HRAD

Funds Cluster: <u>CSA</u>	ORS/BURS No.: <u>06-2024112-2024-01-000319</u>
Funds Available: <u>378,568.00</u>	Date of the ORS/BURS: <u>January 31, 2024</u>
	Amount: <u>₱378,568.00</u>

  
 Dondie Q. Esguerra  
 Director, FMD  
 2/1/2024