



PURCHASE ORDER

The SEC Headquarters, 7907 Makati Ave, Salcedo Village
Bel -Air, 1209 Makati City



Supplier : Business Machines Corporation	P.O. No. : 2024-1-20
Address/Tel No. : Carlson Bldg., 1888 Orense St., Guadalupe Nuevo, Makati City	Date : February 14, 2024
Tel. No.: : 8882-3355 loc. 144	Mode of Procurement: : NP-SVP

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: The SEC Headquarters, Makati City	Contract Duration : 30CD
Date of Delivery: _____	Payment term: : 30 CD

Stock No./ Property No.	Unit	DESCRIPTION	Qty	Unit Cost	Amount
	unit	Supply and Delivery of four (4) units of 3-1 Printers Brand/Model: Brother MFC-L8340CDW xxxxxxxxxxxxxxxxxxxxxx As per attached supporting documents 1 BAC Resolution of Award No. 2024-028 2 Signed Notice of Award dated February 14, 2024 Forming part of this PO are the compliance with the Technical Specifications, Terms and Conditions, the bid and Notice of Award issued.	4	26,000.00	104,000.00

(Total Amount in Words)	One Hundred Four Thousand Pesos	P 104,000.00
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In case failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of (1%) one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

Conforme: *(This also serve as your Notice to Proceed)*

Myra Patricia

(Signature over printed name)

March 7, 2024

Date

LESTER V. DELA MERCED

(Authorized Official)

Funds Cluster: _____
Funds Available: _____

DONDIE Q. ESGUERRA
Director, Financial Management Department

ORS/BURS No. : 02-202442-2024-01-000556
Date of the ORS/BURS: Feb. 19, 2024
Amount: ₱104,000.00

SECURITIES AND EXCHANGE COMMISSION
FINANCIAL MANAGEMENT DEPT
BUDGET & FISCAL DIVISION

22 FEB 2024

RECEIVED

By: *[Signature]* Time: *9:06 am*