



PURCHASE ORDER

SECURITIES AND EXCHANGE COMMISSION
SEC Headquarters, Makati Ave., Salcedo Village, Makati City
Telefax No. 8818-5330



Supplier : ZAB ENTERPRISES, INC.	Date : 2024-01-07
Address : 2151 Sobreidad St. Extention Cor. Blumentrit Exit Balic Balic Sampaloc Manila	Date : February 5, 2024
Tel No. :	Mode of Procurement : SVP

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: SEC	Delivery Term: 15 CD
Date of Delivery: _____	Payment term: 30 CD

Item No./ Stock No.	Unit	DESCRIPTION	Qty	Unit Cost	Amount
	lot	Supply and Delivery of Various Office Suplies	1	80,620.00	80,620.00

As per attached supporting documents:
a. BAC Resolution on Award No. 2024-018
b. Signed Notice of Award dated February 1, 2024
Forming part of this PO are the Schedule of Requirements, Technical Specifications, Terms and Conditions, the bid, and Notice of Award issued

(Amount in Words) **Eighty Thousand Six Hundred Twenty Pesos Only** **P 80,620.00**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of (1%) one percent of the total value of these ORDER for each day of delay shall be imposed.

Very truly yours,

Conforme: *(This also serve as your Notice to Proceed)*
Joselisa X. Ganadas
(Signature over printed name)
2/12/2024
Date

Filbert Catalino F. Flores
Director-HRAD

Funds Cluster: **OSA**
Funds Available: **80,620.00**

Dondie Q. Esquerro
Director, FMD

ORS/BURS No.: **02-2024113-2024-02-000382**
Date of the ORS/BURS: **February 7, 2024**
Amount: **P 80,620.00**