

**BIDS AND AWARDS COMMITTEE**

**DECLARATION OF LOWEST CALCULATED AND RESPONSIVE QUOTATION AND  
RECOMMENDING AWARD OF CONTRACT**

(Resolution No. 2023-016)

**WHEREAS**, Purchase Request No. 202301040 (Annex A) was received on 19 January 2024 for the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES** with approved budget for the contract in the amount of **One Hundred Ten Thousand Pesos (Php 110,000.00)**;

**WHEREAS**, the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, also known as the Philippine Government Procurement Act, provides under Section 52.1(b) that **Alternative Method of Procurement** through **Shopping** may be resorted to for the:

*"Procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding the thresholds prescribed in Annex "H" of this IRR."*

**WHEREAS**, Request for Quotation AMP No. 2024-011, was posted in PhilGEPS on 23 January 2024 for the abovementioned procurement (Annex B is proof). The same RFQ was posted in Securities and Exchange Commission (SEC) website and/or in conspicuous place inside the premises of SEC on same date;

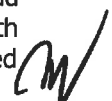
**WHEREAS**, in compliance with Republic Act No. 9184 and its implementing rules and regulations, the Bids and Awards Committee Secretariat, on 23 January 2024 invited (Annex C is proof) the legally, technically, and financially capable suppliers/contractors;

**WHEREAS**, on or before the deadline to submit quotations- i.e. 29 January 2024, 10:00AM – the following quotations were received and opened (Annex D is Abstract of Quotation):

<b>Name</b>	<b>Quotation</b>	<b>Remarks</b>
<i>ZAB Enterprises, Inc.</i>	<b>P80,620.00</b>	<i>Accepted</i>
<i>Hamco Stationery Corporation</i>	<b>P84,500.00</b>	<i>Accepted</i>
<i>Lambert Trading Wholesale and Retailer</i>	<b>P87,915.00</b>	<i>Accepted</i>
<i>Halden General Merchandise</i>	<b>P88,445.00</b>	<i>Accepted</i>
<i>CL SIA Trading</i>	<b>P99,580.00</b>	<i>Accepted</i>
<i>Innovalite, Inc.</i>	<b>P101,320.00</b>	<i>Accepted</i>
<i>Jarise Non-Specialized Wholesale Trading</i>	<b>P105,500.00</b>	<i>Accepted</i>

**WHEREAS**, after verification and validation of accepted proposal (Annex E is Evaluation Report), it was found out that the quotation of **ZAB Enterprises, Inc.**, in the amount of **Eighty Thousand Six Hundred Twenty Pesos (P80,620.00)** is the lowest calculated and responsive quotation for the subject procurement.

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee, hereby resolve to declare the quotation of ZAB Enterprises, Inc., in the amount of **Eighty Thousand Six Hundred Twenty Pesos (P80,620.00)** as lowest calculated and responsive quotation for the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES**, and to recommend to the Head of the Procuring Entity the award of contract to the same contractor/bidder in accordance with the terms and conditions of the Request for Quotation AMP No. 2024-011 and accepted quotation.



RESOLVED this 1st day of February 2024 at The SEC Headquarters, 7907 Makati Avenue, Salcedo Village, Bel-air, 1209 Makati City, Philippines.

**OLIVER O. LEONARDO**  
*Vice-Chairman*

  
**DAISY B. PABUYA**  
*Regular Member*

  
**LESTER PAUL N. OBON**  
*Provisional Member*

  
**MARLON LESTER M. CANTOR**  
*Provisional Member*

  
**ARMANDO A. PAN, JR.**  
*Chairman*

Approved / Disapproved:

  
**FILBERT CATALINO F. FLORES III**  
*Head of the Procuring Entity / Authorized Representative*  
Date: FEB 01 2024  
*/nda*