

# ELECTRONIC REGISTRY OF APPLICATION FOR MARKET PARTICIPANTS (eRAMP)



Registration to Electronic SEC Universal Registration Environment (eSECURE)



## USER GUIDE

### 1) ACCESSING THE SYSTEM

- Access the SEC website ([www.sec.gov.ph](http://www.sec.gov.ph))
- Click Online Services
- Click eSECURE or access this URL <https://esecure.sec.gov.ph/>
- Click the "Register Now" button
- Click the "Proceed to Registration" button (for Filipino Citizen) or Click "Click here for Non-Filipino" button

### 2) REGISTERING AN ACCOUNT

- Enter email address and mobile number (email address only for Non-Filipino)
- Click the "Next" button
- Enter the One-Time Password (OTP) sent via email and sms
- Click the "Next" button
- Fill out the eSECURE form
- Tick the "I'm not a robot" button
- Select images and click "verify" button
- Click the "Agree and Create account" button

### 3) CREDENTIALING AN ACCOUNT

- Click eSECURE
- Click the "Go to login" button
- Enter user name and password
- Click Credentialing menu (credential status: inactive)
- Click the "Verify credentialing" button
- Click the "Yes, I confirm" button
- Click "Proceed to Goodpay"
- Enter the mobile number
- Click the "Next" button
- Select your chosen payment method
- Click the "Next" button
- Perform the necessary steps/process within the chosen payment method
- Click the "Personal Verification" button
- Click the "Begin verifying" button
- Select the country where the ID has been issued
- Click the "Select" button
- Select from the list, one (1) government-issued ID
- Choose to upload or take a picture of the front page of the government-issued ID
- Select from the options to "Proceed to this device" or "Proceed on different device"
- Perform the liveness check
- Once verification has been completed, click the "Back to SEC Philippines" button
- Credential Status is "Active"