



BIDDING DOCUMENTS

For the

**SUPPLY AND DELIVERY OF VARIOUS TOOLS AND MATERIALS
FOR 16TH FLOOR RENOVATION (PHASE 1)**

Public Bidding No. 2024-020

Sixth Edition
July 2020

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the "*name of the Procuring Entity*" and "*address for bid submission*," should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.

d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.

e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.

f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or -controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid

waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



INVITATION TO BID FOR THE

Supply and Delivery of Various Tools and Materials for 16th Floor Renovation (Phase 1)

1. The Securities and Exchange Commission (SEC), through the authorized appropriations under the **FY 2024 Annual Operating Budget of SEC** intends to apply the sum of **Six Million Six Hundred Forty-Nine Thousand Pesos (Php 6,649,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Supply and Delivery of Various Tools and Materials for 16th Floor Renovation (Phase 1)** under **Public Bidding No. 2024-020**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Lot No.	Item Description	ABC	Price of Bidding Documents
1	Ceiling Works	₱ 1,657,000.00	₱ 1,000.00
2	Electrical Works	₱ 1,703,000.00	₱ 1,000.00
3	Wall Cladding Frameworks	₱ 1,687,000.00	₱ 1,000.00
4	Construction Tools, Equipment and Accessories	₱ 376,000.00	₱ 500.00
5	Tile, Painting Works	₱ 596,000.00	₱ 500.00
6	Plumbing Works, Fixture and Accessories	₱ 630,000.00	₱ 500.00

2. SEC now invites bids for the above procurement project. Delivery of the Goods is required in FY-2024 as specified in Section VI (Schedule of Requirement) of the Bidding Document. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a nondiscretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA 9184).

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or corporations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Prospective bidders may obtain further information from the SEC-BAC Secretariat and inspect the Bidding Documents at the address given below during office hours from 8:00 a.m. to 5:00 p.m.

5. A complete set of Bidding Document may be acquired by Interested Bidders on 09 May 2024 from the given address and websites below and upon payment of applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount stated above. The Procuring Entity shall allow the bidder to present its proof of payment for the fees which will be presented in person, by facsimile, or through electronic means.

6. It may downloadable free of charge from the Philippines Government Electronic Procurement System (PhilGEPS) and SEC websites, provided that the bidders shall pay the applicable fee for the Bidding Document not later than the submission of their bids.

The prospective bidders are advised to send an email at iatorresjr@sec.gov.ph to request for the Payment Assessment Form (PAF), which shall be used for the payment of the abovementioned applicable fee.

Payments should be done over the counter at any Landbank branch nationwide or online through eSPAYSEC.

For over the counter payment at LandBank:

- Print 2 copies of PAF:
 - 1 Client Copy
 - 1 LandBank Copy
- Accomplish the onColl Payment slip per fund account as indicated on the breakdown summary.
- Use the correct Fund Account and Account No. and provide the below information:
 - Reference Number 1 - PAF No.
 - Reference Number 2 - Name of Payor appearing on the PAF
- Present OnColl Payment Slip, together with the PAF, to the LandBank Teller

For online payment:

- Access eSPAYSEC through the link below, enter PAF Reference Number, select your payment:
- [**https://www.sec.gov.ph/sec-payment-portal**](https://www.sec.gov.ph/sec-payment-portal)
- Enter PAF Reference Number
- Select preferred payment option:
 - Debit/Credit Card
 - Paymaya Wallet/GCash
- Enter email address and verification code
- Click proceed to payment

7. The SEC will hold a Pre-Bid Conference on **17 May 2024 (Friday)** at **11:00 am** at the Conference Room, 7th Floor, The SEC Headquarters, 7907 Makati Ave, Salcedo Village, Bel-Air, Makati City and/or through video conferencing or webcasting via zoom app, which shall be open to prospective bidders.

8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **31 May 2024 (Friday)** at **11:00 am**. Late bids shall not be accepted.

9. All Bids must be accompanied by a Bid Security in any acceptable forms and in the amount stated in ITB Clause 14.1.

10. Bid Opening shall be on **31 May 2024 (Friday)** at **11:15 am** at the Conference Room, 7th Floor, The SEC Headquarters, 7907 Makati Ave, Salcedo Village, Bel-Air, Makati City. Bids will be opened in the presence of the bidder's representative who choose to attend the activity.

11. The Securities and Exchange Commission reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:


Procurement Unit
Management Services Department
7th Floor, The SEC Headquarters, 7907 Makati Ave.
Salcedo Village, Bel-Air, Makati City
Electronic mail: iatorresjr@sec.gov.ph

13. You may visit the following Websites to download the bidding document:

<https://www.sec.gov.ph>.

<https://www.philgeps.gov.ph>

09 May 2024


ARMANDO A. PAN JR.
Chairman

Section II. Instructions to Bidder

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

1.1. The Securities and Exchange Commission (SEC) wishes to receive Bids for the **Supply and Delivery of Various Tools and Materials for 16th Floor Renovation (Phase 1)** under Public Bidding No. 2024-020.

1.2. The Procurement Project (referred to herein as “Project”) is composed of six (6) lots, identification, and number of lot, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below FY 2024 in the amount of Six Million Six Hundred Forty-Nine Thousand Pesos (**Php 6,649,000.00**).

2.2. The source of funding is through the authorized appropriations under the **FY 2024 Annual Operating Budget of SEC**.

3. Bidding Requirements.

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:

- i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
- ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
- iii. When the Goods sought to be procured are not available from local suppliers; or
- iv. When there is a need to prevent situations that defeat competition or restrain trade.

5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to at least fifty (50%) of the ABC.

5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

7.1. The Procuring Entity has prescribed that subcontracting is not allowed.

7.2. Subcontracting of any portion of the Project does not relieve the Supplier of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address **Conference Room, The SEC Headquarters, 7907 Makati Ave., Salcedo Village, Bel-Air, Makati City** and/or through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at **least ten (10) calendar days** before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

10.2. The Bidder's SLCC as indicated in **ITB Clause 5.3** should have been completed within five (5) years prior to the deadline for the submission and receipt of bids.

10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents Comprising the Bid: Financial Components

11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.

11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.

11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

1.3. Prices indicated on the Bid Price Schedule shall be entered separately in the following manner:

a. For Goods offered from within the Procuring Entity's country:

- i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
- ii. The cost of all customs duties and sales and other taxes already paid or payable;
- iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
- iv. The price of other (incidental) services, if any, listed in e.

b. For Goods offered from abroad:

- i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
- ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in Philippine Pesos.

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid for **four (4) months** from the date of issuance. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Selling and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline and Submission of Bids

16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

17.1. The Bidder shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184

19. Detailed Evaluation and Comparison of Bids

19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.

19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

19.4. The Project shall be awarded as one Project having several items that shall be awarded as one contract.

19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause				
5.3	For this purpose, contracts similar to the Project shall be referred to any contract for the <i>construction tools materials and similar supplies</i> , which must be completed within five (5) years prior to the deadline for the submission and receipt of bids.			
7.1	Subcontracting is not allowed.			
12	The price of the Goods shall be quoted DDP Makati or the applicable International Commercial Terms (INCOTERMS) for this Project.			
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:			
	<i>Lot No.</i>	<i>Item Description</i>	<i>Amount Cash, Cashier's / Manager's Check, Bank Draft/Guarantee or Irrevocable Letter of Credit (2% of the ABC)</i>	<i>Surety Bond callable upon demand issued by a surety or insurance company duly certified by Insurance Commission (5% of the ABC)</i>
	1	Ceiling Works	₱ 33,140.00	₱82,850.00
	2	Electrical Works	₱ 34,060.00	₱85,150.00
	3	Wall Cladding Frameworks	₱ 33,740.00	₱84,350.00
	4	Construction Tools, Equipment and Accessories	₱ 7,520.00	₱18,800.00
	5	Painting, Tile and Fabrication Works	₱ 11,920.00	₱29,800.00
	6	Plumbing Works, Fixtures and Accessories	₱ 12,600.00	₱31,500.00
19.3	No further instruction			
20.1	Aside from the post-qualification documents required under RA 9184, bidder must submit the actual inventory/stock's availability to the end-user during the post-qualification phase for each item being offered.			
21.2	No further instruction			

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

- 2.1. Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.
- 2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project or Framework Agreement} specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall jointly and severally liable to the procuring entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents -</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>The delivery terms applicable to this Contract are delivered at the SEC Headquarters in Makati City. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is Director Vhincen G. Cañares.</p>
2.2	<p>The terms of payment shall be as follows: Payments shall be made according to the prescribed Purchase Order.</p>
4	<p>The inspection and approval as to the acceptability of the Goods vis-à-vis its compliance with the technical specifications will be done with prior notice, written or verbal, to the authorized representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier’s representative, if the latter was duly notified. In which case, the result of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.</p>

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months/days stipulates hereafter the date of delivery to the project sites.

Lot No.	Description	Qty.	Delivery Schedule
1	Ceiling Works	lot	Within (15 Calendar Days from Receipt of NTP)
2	Electrical Works	lot	
3	Wall Cladding Frameworks	lot	
4	Construction Tools, Equipment and Accessories	lot	
5	Tile, Painting Works	lot	
6	Plumbing Works, Fixture and Accessories	lot	

Place of Delivery: The SEC Headquarters, 7907 Makati Avenue, Salcedo Village, Bel-Air, 1209 Makati City

I certify to comply and deliver the above requirements upon receipt of the approved Contract/NTP from SEC.

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Company Name : _____
 Printed Name : _____
 Position : _____
 Date : _____

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words "*or at least equivalent.*" References to brand names cannot be used when the funding source is the GOP.

Section VII. Technical Specifications

Bidders must state here either "Comply" or any equivalent term in the column "Bidder's Statement of Compliance"

Lot 1: Ceiling Works

Item No.	Description	Quantity	Unit	Statement of Compliance
1	Gypsum Board Moisture Resistant 13mm x 1220mm x 2440mm (4'x8')	30	pcs	
2	Gypsum Board (Ordinary) 9mmx1220mmx2440mm (4'x8')	464	pcs	
3	Double Metal Furring 19mm x 50mm x 5mm	2,784	pcs	
4	Wall Angle 25mm x 25mm x 3000mm (10')	316	pcs	
5	Carrying Channel 12mm x 38mm x 5000mm	2,320	pcs	
6	W Clip 0.5mmthk (Accessories for Metal Furring)	9,280	pcs	
7	J Clip/Hanger 3/8"	500	pcs	
8	Nut & Washer 3/8"	1,000	pcs	
9	Masonry Drill Bit 1/8"	20	pcs	
10	Full Thread Rod 3/8"	110	pcs	
11	Steel Hex Knot 3/8" (100pcs. /pack)	10	packs	
12	Angle Bar 1 1/2" x 1 1/2" x 3/16" x 20'	48	pcs	
13	Grip Anchor 3/8"	800	pcs	

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct otherwise, if found to be false either during bid evaluation, post-qualification or the execution of the contract, the same shall give rise to the imposition of administrative sanctions and the forfeiture of bid security or the performance security posted consistent with section 69.1 and 69.2 of the revised Implementing Rules and Regulations of the Republic Act No. 9184.

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Company Name : _____
 Printed Name : _____
 Position : _____
 Date : _____

Lot 2: Electrical Works

Item No.	Description	Quantity	Unit	Statement of Compliance
1	3.5mm ² THHN Wire (White) 150meters/box, Lead Free THHN/THWN-2	70	boxes	
2	3.5mm ² THHN Wire (Green) 150meters/box, Lead Free THHN/THWN-2	30	boxes	
3	3.5mm ² THHN Wire (Blue) 150meters/box, Lead Free THHN/THWN-2	50	boxes	
4	5.5mm ² THHN Wire (White) 150meters/box, Lead Free THHN/THWN-2	2	boxes	
5	5.5mm ² THHN Wire (Green) 150meters/box, Lead Free THHN/THWN-2	2	boxes	
6	5.5mm ² THHN Wire (Blue) 150meters/box, Lead Free THHN/THWN-2	2	boxes	
7	PVC Corrugated Electrical Flexible Hose 1/2" x 50meters	5	rolls	
8	Conduit Pipe 3/4" x 3000mm (Gauge 2.5mm) Rigid Metal	200	pcs	
9	Long Elbow 3/4" Rigid Metal	300	pcs	
10	Conduit Pipe 1/2" 3000mm (Gauge 2.5mm) Rigid Metal	200	pcs	
11	Long Elbow 1/2" Rigid Metal	300	pcs	
12	Flexible Metal Hose 1/2" (50meters/roll)	30	pcs	
13	Coupling 3/4" Rigid Metal	850	pcs	
14	Coupling 1/2" Rigid Metal	850	pcs	
15	Connector 3/4" Rigid Metal	800	pcs	
16	Connector 1/2" Rigid Metal	800	pcs	
17	Junction Box Metal 4" x 4" w/ cover	300	pcs	
18	Square Box Metal 4" x 4" w/ cover	200	pcs	
19	Utility Box Metal 4" x 4" with Cover	150	pcs	
20	Mica Tube 1/2" (60meters/roll)	10	rolls	
21	Cable Tie #14 250mm (100 pcs/pack)	10	packs	
22	Electrical Tape (Black) 0.16mm x 19mm x 16m, Flame Retardant PVC Based Tape	500	pcs	
23	Electrical Tape (Red) 0.16mm x 19mm x 16m, Flame Retardant PVC Based Tape	50	pcs	
24	Rubber Tape 0.8mm x 19mm x 8m, Waterproof & Moisture Proof	50	pcs	
25	C-Clamp 3/4" Galvanized Metal	150	pcs	
26	C-Clamp 1/2" Galvanized Metal	100	pcs	
27	3 gang Switch B Single Pole, Quick Connect, Wide Color: Metallic Dark Brown	30	pcs	
28	2 gang Switch B Single Pole, Quick Connect, Wide Color: Metallic Dark Brown	20	pcs	
29	1 gang Switch B Single Pole, Quick Connect, Wide Color: Metallic Dark Brown	10	pcs	
30	2 gang Outlet, Receptacle, Quick Connect	48	pcs	
31	2 gang Floor Outlet, (Grounding Duplex Universal 16A 250V with Outlet Box and Box Protector	12	pcs	
32	GA #16 Panel Board (14 Branches) 2 Pole, Bolt On	2	sets	
33	Circuit Breaker Main 100A, Bolt On	2	sets	
34	Circuit Breaker 40A, 2 Pole, Bolt On	8	pcs	
35	Circuit Breaker 20A, 2 Pole, Bolt On	20	pcs	

36	Thermoplastic Fixture Wire #18 Stranded (Twisted 2 core, Black & Red), 150meters/roll	5	rolls	
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I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct otherwise, if found to be false either during bid evaluation, post-qualification or the execution of the contract, the same shall give rise to the imposition of administrative sanctions and the forfeiture of bid security or the performance security posted consistent with section 69.1 and 69.2 of the revised Implementing Rules and Regulations of the Republic Act No. 9184.

AUTHORIZED REPRESENTATIVE:

Signature : _____
Company Name : _____
Printed Name : _____
Position : _____
Date : _____

Lot 3: Wall Cladding Frameworks

Item No.	Description	Quantity	Unit	Statement of Compliance
1	Metal Studs 35mm x 76mm x 3000mm	594	pcs	
2	Metal Tracks 36mm x 76mm x 2440mm	132	pcs	
3	Fiber Cement Board 9mm x 1220mm x 2440mm	379	pcs	
4	Rockwool Sound Proof Insulation 50mmx600mmx 5000mm	84	rolls	
5	Plywood 3/4" x 1220mm x 2440mm	25	pcs	
6	Metal Furring 19mm x 50mm x 0.5mm x 5000mm	32	pcs	
7	General Purpose Construction Adhesive (300ml/Tube)	2950	tubes	

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct otherwise, if found to be false either during bid evaluation, post-qualification or the execution of the contract, the same shall give rise to the imposition of administrative sanctions and the forfeiture of bid security or the performance security posted consistent with section 69.1 and 69.2 of the revised Implementing Rules and Regulations of the Republic Act No. 9184.

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Company Name : _____
 Printed Name : _____
 Position : _____
 Date : _____

Lot 4: Construction Tools, Equipment and Accessories

Item No.	Description	Quantity	Unit	Statement of Compliance
1	Adjustable Wrench 6"	4	pcs	
2	Vise Grip C Clamp 6"	6	pcs	
3	Welding Machine Portable 300amp, 1HP, Arch Inverter	1	sets	
4	Hand Riveter 10"	3	pcs	
5	Aviation Snips Green 10" (right)	2	pcs	
6	Aviation Snips Yellow 10" (straight)	3	pcs	
7	Aviation Snips Red 10" (left)	2	pcs	
8	Screw Gun Cordless Drill, 12V, 30NM Torque(1.5mm-10mm)	2	sets	
9	Circular Saw 7 1/4", 1500W, 4800RPM	1	sets	
10	Rubber Mallet, 24oz, Color: Black or White	4	pcs	
11	Rotary Hammer Drill, 850W-1180RPM (1.5mm-26mm)	2	sets	
12	Hole Saw (all sizes), BI Metal (20mm, 22mm, 29mm, 35mm, 38mm, 44mm) with Mandrel	1	sets	
13	Grinder 4", 1000W	3	sets	
14	Drill without Hammer 400W, 3000RPM (1.5mm-10mm)	2	sets	
15	Drill with Hammer 800W, 2800RPM (1.5mm-13mm)	3	sets	
16	Pliers (Big) 9.5" (Forged/Carbon Steel)	3	pcs	
17	Long Nose 8" (Forged/Carbon Steel)	3	pcs	
18	Side Cutter 8" (Forged/Carbon Steel)	2	pcs	
19	Laser 5 Line/6point Laser LVL 360 degree (Green Light)	2	sets	
20	Pin Tester 150mm x 21.3mm	3	pcs	

21	Phillip Screw Insulated 100-1000V #2	3	sets	
22	Flat Screw Insulated 100-1000V #2	3	sets	
23	Sealant Gun 12"	4	sets	
24	Cutting Disc Metal 105mm x 1.0mm x 16mm	280	pcs	
25	Diamond Cutting Disc 105mm x 1.2mm x 16mm	7	pcs	
26	Flat Sander Machine 200W-140,000(OPM)112mmx102mm	2	sets	
27	Rodela 280mm x 130mm	3	sets	
28	Paleta 4"	8	pcs	
29	Rodela Half Moon 6" with handle	3	sets	
30	Key Hole Saw 8"	2	sets	
31	Pipe Fusion Machine 220-240V/60Hz (20/25/32/40/50/63mm)	1	sets	
32	Auto Butane Blow Torch (Automatic Ignition)	1	sets	
33	Butane Liquified Gas Can 250grams	10	cans	
34	Nylon String 0.45mm, 37meters/roll	16	rolls	
35	Cutter Handle (Big) 18mm High Quality/Safety Knife with Snap off Blade Cutter Handle	10	pcs	
36	Cutter Blade Refill Quick point 18mm (10pcs. /pack)	10	packs	
37	Screw Bit Magnetic 1/4" x 3"	20	pcs	
38	Construction Blue Sack 8"width	20	meters	
39	Empty Sacks 25kg, 20" x 32"	1000	pcs	
40	Black Screw 1" (1,000 pcs/bx)	29	Boxes	
41	Black Screw 1 1/2" (500 pcs/bx)	57	Boxes	
42	Blind Rivets 1/8" (500 pcs/bx)	47	Boxes	
43	Masonry Drill Bit 1/8"	100	Pcs	

44	Metal Drill Bit 1/8"	100	Pcs	
45	Concrete Nail 1"	2	Kgs	
46	GI Tie Wire (16 Gauge) 1kilo/roll	30	rolls	
47	Masking Tape 1"	505	Pcs.	
48	Auto Darkening Welding Helmet, Adjustable	2	Pcs.	
49	Welding Gloves 14", Heavy Duty	2	Pairs	

Note: must be branded heavy duty with product standard.

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct otherwise, if found to be false either during bid evaluation, post-qualification or the execution of the contract, the same shall give rise to the imposition of administrative sanctions and the forfeiture of bid security or the performance security posted consistent with section 69.1 and 69.2 of the revised Implementing Rules and Regulations of the Republic Act No. 9184.

AUTHORIZED REPRESENTATIVE:

Signature : _____
Company Name : _____
Printed Name : _____
Position : _____
Date : _____

Lot 5: Painting Works

Item No.	Description	Quantity	Unit	Statement of Compliance
1	Lacquer Thinner (1 gallon)	20	gals	
2	Flat Latex (16Liters)	33	pails	
3	Premium Joint Compound (20kg. /sack)	44	sacks	
4	Paint Brush 3"	40	pcs	
5	Paint Brush 2"	28	pcs	
6	Roller 7" Cotton w/ Handle	30	pcs	
7	Baby Roller 4" Cotton w/ Handle	22	pcs	
8	Stopa Rugs	80	kgs	
9	Quick Drying Enamel (16liters) White	15	pails	
10	Paint Thinner (1 gallon)	20	gals	
11	Automotive Lacquer White (1 gallon)	12	gals	
12	Polyester Body Filler with Hardener	6	gals	
13	Sand Paper 100, 22mm x 28mm	80	pcs	
14	Sand paper 150, 22mm x 28mm	160	pcs	
15	Cementitious Waterproofing System (1 gallon)	10	gals	
16	Mesh Tape, 1 1/2" x 100'	40	pcs	
17	Sand Paper 80, 22mm x 28mm	60	pcs	
18	Paint Brush 1"	10	pcs	
19	Paint Brush 4"	23	pcs	
20	Steel Matting 2x2" Hole, 4.5mm x 4" x 8"	21	pcs	
21	Tile Adhesive (20 kg/sack)	63	sacks	
22	Cement (40kg/sack)	108	sacks	
23	Tile Grout (5kg/bag)	11	bag	
24	Sand (Bistay) (15kg/sack)	680	sacks	
25	Rugby Original Premium Contact Cement (4L)	53	gals	
26	Marine Plywood 3/4" x 4' x 8'	51	pcs	
27	Finishing Nail 1 1/2	5	kgs	
28	Black Screw 2" (500pcs./box)	5	box	
29	Wood Glue (4L)	4	gals	
30	Steel File (Kikel) 1" Wood Rasp w/ Hand Grip Handle	2	Pcs.	
31	Angle Bar 2 1/2" x 2 1/2" x 3/16" x 20'	12	pcs.	
32	Tubular Steel 2" x 2" x 20' 2.00mmthk	10	pcs.	
33	Welding Rod 2.5 mm, 6013 (special) Welding Electrodes (2.5kgs/box)	40	boxes	
34	Epoxy Primer Gray 1gallon	5	gals.	
35	Chalkstone 125mm x 12mm x 5mm	10	pcs.	

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct otherwise, if found to be false either during bid evaluation, post-qualification or the execution of the contract, the same shall give rise to the imposition of administrative sanctions and the forfeiture of bid security or the performance security posted consistent with section 69.1 and 69.2 of the revised Implementing Rules and Regulations of the Republic Act No. 9184.

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Company Name : _____
 Printed Name : _____
 Position : _____
 Date : _____

Lot 6: Plumbing Works and Accessories

Item No.	Description	Quantity	Unit	Statement of Compliance
1	Angle Valve Brass 1/2" x 1/2" (Single)	2	pcs	
2	Angle Valve Brass 1/2" x 1/2" (Dual)	4	pcs	
3	Flexible Hose Stainless 1/2" x 1/2" x 16"	6	pcs	
4	PPR Pipe 3/4" x 25mm x 3.5mm	27	pcs	
5	PPR Pipe 1/2" x 20mm x 2.8mm	13	pcs	
6	PPR Elbow 1/2" x 90 degree (20mm)	20	pcs	
7	PPR Coupling 3/4" (25mm)	24	pcs	
8	PPR Coupling 1/2" (20mm)	24	pcs	
9	PPR Tee 3/4" (25mm)	12	pcs	
10	PPR Tee 1/2" (20mm)	12	pcs	
11	PPR Elbow 1/2" x 45 degree (20mm)	20	pcs	
12	PPR Elbow 3/4" x 45 degree (25mm)	20	pcs	
13	PPR Reducer 3/4" x 1/2" (20mm x 25mm)	24	pcs	
14	PPR End Cap 1/2" (20mm)	16	pcs	
15	PPR End Cap 3/4" (25mm)	16	pcs	
16	PPR Union 1/2" (20mm)	5	pcs	
17	PPR Union 3/4" (25mm)	5	pcs	
18	PPR Female Elbow 1/2" (20mm)	24	pcs	
19	PPR Female Elbow 3/4" (25mm)	24	pcs	
20	PPR Female Threaded Tee 1/2" (20mm)	12	pcs	
21	PPR Female Threaded Tee 3/4" (25mm)	12	pcs	
22	Sanitary PVC Pipe 4"Ø Series 1000, 3meters	10	pcs	
23	Sanitary PVC Pipe 2"Ø Series 1000, 3meters	8	pcs	
24	PVC Wye 4"Ø	12	pcs	
25	PVC Wye 4" x 2"Ø	12	pcs	
26	PVC Clean Out 4"Ø	6	pcs	
27	PVC Elbow 2"Ø x 45 Degrees	10	pcs	
28	PVC Elbow 4"Ø x 45 Degrees	12	pcs	
29	PVC Wye 2"Ø	8	pcs	
30	PVC Elbow 2"Ø x 90 Degrees	12	pcs	
31	PVC P Trap 3"	2	pcs	
32	PVC P Trap 2"	4	pcs	
33	PVC Elbow 4"Ø x 90 Degrees, 750mm x 390mm x 740mm (White)	12	pcs	
34	Marine Epoxy A & B (4liters)	2	gals	
35	Teflon Tape 1/2" x 10m	30	pcs	
36	PVC Pipe Cement 400cc	8	cans	
37	PVC Wye 4" x 3" (Sanitary Orange)	4	pcs	
38	Cement Waterproofing Compound (1kg/bag)	34	bags	
39	Shower Column w/ B/S Faucet Dimension: Straight Shower Column 1270mm (203mmØ) Showerhead and Awaken Geometric 110mmØ Hand shower) Finish: Polished Chrome/Faucet Dimension: 165mm x 106mm	2	sets	
40	1 pc. Water closet with Slim Concealed French Curve Seat Dimension: (733 x 377 x 749.50mm) Color: White, Operating System: Revolution 360/Liters Per	2	sets	

	Flush: 3/4.8 liters/Minimum Roughing-in: S-trap 305mm			
41	Bidet Spray Stainless Steel, Size: Dia. 30 x 48 x 1200mm Finish: Polished Chrome	2	sets	
42	Three Way Angle Valve 1/2" x 1/2" x 1/2" (Without Nut) Stainless Steel	2	pcs.	
43	Rectangular Undercounter Lavatory Overall Size: 540 x 417 x 184 mm, Basin Dimension: 482 x 352 x 130mm Color: White, Material: Vitreous China, with overflow drain, includes clamp assembly, includes lavatory drain	2	sets	
44	1 Hole Lavatory Faucet Size: 110mm spout reach; 74mm spout height lever handle, includes: 110mm spout, valve, handle, aerator, drain kit, supplies, connection assy. Finish: Polished Chrome	2	sets	
45	Countertop: Calacatta Novus Quartz (2720mm x 600mm)	6	pcs.	
46	Soap Dish Holder Dimension: L12 x W14 x H5cm Material: Opaque Glass Dish and Stainless Steel, Finish: Opaque Glass and Polished Chrome	2	pcs.	
47	Tumble Holders Dimension: 20 x 11 x 16cm (Hand Liquid Soap holder+ Toothbrush Holder) Material: Opaque Glass and Stainless Steel, Finish: Opaque Glass and Polished Chrome	2	pcs.	
48	Stainless Steel Towel Ring Dimension: 22 x 6 x 14cm, Finish: Polished Chrome	2	pcs.	
49	Stainless Steel Triple Hook Dimension: 17 x 5 x 3cm, Finish: Polished Chrome	2	pcs.	
50	Kitchen Sink (Stainless Steel) (Outside Measurement 860mm x 500mm x 180mm) Double Sink	2	sets	
51	Waste Fitting Set, Dimension: 2" x 3" x 5" without pop-up control overflow angular for Double Sink	2	pc.	
52	P-Trap for kitchen Sink (1 1/2")	4	pcs.	
53	Kitchen Sink Faucet Stainless Steel (360-degree swivel/Flexible Spout/With Movable Spray/Removable Holder) 480mm x 283mm outside measurement	2	sets	
54	Angle Valve 1/2" x 3/8" with Filter Nut	4	pcs.	

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct otherwise, if found to be false either during bid evaluation, post-qualification or the execution of the contract, the same shall give rise to the imposition of administrative sanctions and the forfeiture of bid security or the performance security posted consistent with section 69.1 and 69.2 of the revised Implementing Rules and Regulations of the Republic Act No. 9184.

AUTHORIZED REPRESENTATIVE:

Signature : _____
Company Name : _____
Printed Name : _____
Position : _____
Date : _____

Section VIII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Note: For editable copies of the documents below, you may download the files from the following link. <https://www.sec.govph/procurement/prescribed-templates/#gsc.tab=0>

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR;**

Technical Documents

- b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission **or** Original copy of Notarized Bid Securing Declaration; **and**
- e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- f) Original duly signed Omnibus Sworn Statement (OSS) **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) **or** A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- i) Original of duly signed and accomplished Financial Bid Form; **and**
- j) Original of duly signed and accomplished Price Schedule(s).

Other documentary requirements under RA No. 9184 (as applicable)

- k) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

- l) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

BID FORM

Date :

Project Identification No.: PB No. 2024-020

To:

The Bids and Awards Committee
Securities and Exchange Commission
The SEC Headquarters, Makati Avenue
Salcedo Village, Bel-Air, Makati City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply/deliver/perform the following in conformity with the said PBDs for the sum below or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid:

Lot No.	Description	Total Price
1	Ceiling Works	₱
2	Electrical Works	₱
3	Wall Cladding Frameworks	₱
4	Construction Tools, Equipment and Accessories	₱
5	Tile, Painting Works	₱
6	Plumbing Works, Fixture and Accessories	₱
Grand Total		₱

The total bid price of *[insert amount in words]* includes the cost of all taxes, such as, but not limited to *value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Single or Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____